

ILMSA Board of Directors Monthly Meeting by Conference Call

Monday, January 14, 2019

Minutes

Attendees:

Heidi Kafka, President; Tracy Lord, Vice President & Chair Communications Committee; Phil Dodson, Treasurer; Marissa Filippo, Secretary; AJ Block, Chair Health and Fitness Committee; Michael Cowen, Chair Competition and Sanctions; Molly Hoover, Chair Coaches Committee; Andy Seibt, Chair Long Distance Committee

M, S, A = Moved, Seconded, Approved by voice vote

I. Call to order

Heidi Kafka called the meeting to order at 7:35pm.

II. Approval of agenda

M, S, A to approve the agenda.

III. Approval of December teleconference minutes

M, S, A to approve the December teleconference minutes with amendments.

IV. Old Business

a. State Meet

The board discussed the recommendations of the comte and talked about different products to consider besides towels. AJ and Brock are going to make sure that we have awards for each age group and quality control – every age group men and women. Discussion also occurred related to meet registration and use of Club Assistant. We will be working with the meet host to determine the best way to register swimmers and eliminate registration and scoring issues.

Marissa will correspond with Matt about Club Assistant and efficient use of the systems in terms of registration and scoring. Additional questions/considerations from the Board:

- Do meet results get audited? That should occur at the end of each day of competition.
- 45 minutes between end of competition and the beginning of the awards ceremony.
- The day after the meet registration closes, Marissa will send out the team size numbers to the Championship committee and they will decide the team size categories and that information will be shared.

M, S, A to accept the 6 recommendations (as they appear here below) of the Championship Committee.

1. Order of events

Friday, April 12

Men's and Women's 1650 Freestyle

Saturday, April 13

500 Free

200 Free Relay (Men's Women's)

10 minute BREAK

50 Back
200 Fly
100 Free
200 IM
400 Medley Relay (Mixed)
10 minute BREAK
50 Fly
200 Back
100 Breast
200 Medley Relay (Mixed)

Sunday, April 14

400 IM
200 Medley Relay (Men's/Women's)
10 minute BREAK
100 IM
200 Free
50 Breast
400 Medley Relay (Men's/Women's)
10 minute BREAK
50 Free
200 Breast
100 Fly
100 Back
200 Free Relay (Mixed)

2. 1650

- 2 different seedings – early bird and later flight with fixed start times (warm ups won't begin until 3:15pm or later; first flight likely to start at 4pm)
- Seeding slowest to fastest in 1st flight; fastest to slowest in 2nd flight
- 4 event numbers: events 1 & 2 for first flight (women and men); events 3 & 4 for the 2nd flight (women and men)
- Registration capped at 160 entries total. 80 per flight.
- 2 competition pools running; 9 lanes each with one lane for warm up and cool down with a double lane line separating the competition pool from the warm up and cool down lane
- Meet host authorized to start next heat if there is a slower swimmer holding up competition. Meet host may encourage slower swimmers to sign up for first flight. Meet host authorized to deal with issues as they arise.
- Positive check in should occur by 7am Friday morning so that meet host can seed the event ahead of the start

3. Awards

- Individual awards: towels with award and state meet logo embroidered or screen printed
- Team awards: high quality trophies that are not too large
- Team size award categories to be determined by the committee based on real-time registration data and using category data from previous years
- 30-45-minute waiting period between the end of the last event and the awards ceremony; include clear language in the meet information that manages expectations for this break to calculate accurate scores

4. Maximum number of events

- Maximum number of events should remain the same (4 individual events per day; 5 relays total per swimmer)

- Add a question on the post-meet swimmer survey that asks directly about number of relays swum per swimmer and/or maximum number of individual events per day

5. Relays

- Relays should be turned the day before (Marissa will clarify with meet host that this means Saturday relays need to be submitted on Friday and Sunday relays on Saturday)
- Relay procedures can be left up to the meet host's discretion
- Run all relay procedures past meet officials to make certain we are in compliance with USMS rules

6. Opening entry date

- March 1 (this is okay with Matt, he just needs to know all the ADMIN user items on his end once Club Assistant is set up, so he can begin to work with his crew at Munster)

Based on discussion that took place during two conference calls: Thursday, December 6, 2018 and Wednesday, January 9, 2019

Participants: Derek Ammerman, AJ Block, Billy Cordero, Michael Cowen, Phil Dodson, Ann Emmerich, Marissa Filippo, Brock Jones, Alexis Keto, Laurel Liberty, Andy Seibt, Ed Stranc, Matt Wever

Marissa will follow up on team size categories and any other outstanding issues.

b. Leadership Summit-March 1-3, Phoenix AZ

c. Awards and Recognition Chair

There is still no chair for this committee. Heidi would like to get some new people involved especially from teams that are not represented on the board.

Next steps: AJ will follow up with Naperville Waves and Evanston Masters.

d. 2020 meet bids

Next steps: Phil and AJ will reach out to Libertyville folks to see if they would be willing to bid for the 2020 meet.

V. New Business

a. Meet Registration

Michael Cowen gave an overview of this agenda item. There are many meet directors that still require mail in entries. This may be creating a barrier/obstacle to meet registration. Club Assistant is expensive and can be prohibitive for a team that only hosts one meet. Chris Coburn has found some no-cost options for online registration. Michael proposes that we add language to the sanctioning rules requiring an online registration option. We should announce soon and then this could go into effect in January 2020. There has been some discussion in the past to financially assist meet hosts for set up fees for a Club Assistant or similar service. Google forms and a pay pal account is an easy and free option for teams who don't want to purchase Club Assistant. A tool/resource/tutorial guide for meet hosts should accompany the change with a quick set-up guide for google forms and pay pal. We could add such instructions to the FAQs on our website. We could use the sanction fee as an incentive for compliance – we don't necessarily have to require an online option, but we can waive the \$50 sanction fee if they have an online option.

M. S. A to require meet hosts to have an online option for meet registration by January 1, 2020. We will provide a helpful set-up guide for teams who are moving from analog to digital.

Next steps: FAQ document will be developed by Michael Cowen and posted on the website and will send it to meet directors. Molly may also want to send this to coaches.

e. Club Support reimbursement

Phil Dodson gave a verbal summary of this agenda topic. In the 2018 budget, there was a line item for \$1 for every club member above 4.

M, S, A to authorize the treasurer to distribute of the club support funds based on 2018 budget and club registration numbers.

f. Teleconference date/time change

Molly is participating on the national coaches committee and their conference calls are at the same time as ours (2nd Monday of each month). We would like to move the calls to the first Monday of each month. Heidi will poll the members that are not on the call tonight and

g. Champaign Masters meet

Their meet last weekend was under-registered.

Next steps: Phil will reach out to the meet host to see if they lost money on the meet to help make them whole.

VI. Adjourn

M, S, A to adjourn the meeting at 8:31pm.