

ILMSA Board of Directors Monthly Meeting by Conference Call Monday, January 6, 2019

Minutes

Attendees:

Tracy Lord, President; Molly Hoover, Vice President, Chair Coaches Committee; Phil Dodson, Treasurer; Leslie Ciaccio, Secretary; AJ Block, Chair Health and Fitness Committee; Andy Seibt, Chair Long Distance Committee, Ed Stranc, Chair Officials Committee and Safety Committee; Mike Abegg, Chair Records and Tabulations Committee; David Sims, Chair Finance Committee; Mike Hillegonds, Chair Awards and Recognition; Barb Delanois, Registrar

M, S, A = Moved, Seconded, Approved by vote

I. Call to order

Tracy called the meeting to order at 7:32pm.

II. Approval of agenda

M, S, A to approve the agenda.

III. Approval of December teleconference minutes

M, S, A to approve the minutes.

IV. Old Business

1. 2020 Budget Approval – Phil

i. Fitness events for 2020

2. Championship Committee: State Meet 2020 – Michael

i. Entry caps for 400 IM/500 Free

The number of entries for the 400 IM and 500 Free will be limited to a total of 220 swimmers for each event, 110 women and 110 men.

ii. State meet social cost; how to handle non-RSVP drop-ins

The Board discussed charging \$5 per participant for the State meet social. They also discussed logistics and how to execute registration and check in procedures, tickets to the event and how to handle drop ins.

Next Steps: The State Meet Social committee will brainstorm and suggest ideas to consider at a future meeting.

iii. Annual members meeting @ State where in timeline & alternatives.

iv. How do we address concern over 100 yard breast always being last event?

3. ILMSA Website/USMS Beta
4. Monthly Financial Report
5. Convention – changes to bylaws (Registrar name change) - Barb
6. Sanction Fee – online option - Phil

V. New Business

1. OEVT membership for invitational short course meets – Michael
2. Secession of IL Counties to IN: Vermilion, Iroquois, Kankakee, Clark, Coles

Douglas, Champaign, Ford McLean Piatt Clark Crawford Cumberland. c. Club & Team Registrations – 2020 Unrenewed

4. Inclusion Workshop - Tracy
5. Awards & Recognition – Awards - Mike Hillegonds

a. Solicit nominations

6. ILMSA Nomination Committee - Tracy
7. Other New Business

VI. Adjourn

ILMSA Board of Directors Monthly Meeting by Conference Call Mon February 3, 2020 Minutes

Mike Abegg, Chair Records and Tabulations Committee; AJ Block, Chair Health and Fitness Committee; Leslie Ciaccio, Secretary; Phil Dodson, Treasurer; Mike Hillegonds, Chair Awards and Recognition; Molly Hoover, Vice President, Chair Coaches Committee; Tracy Lord, President; Andy Seibt, Chair Long Distance Committee; David Sims, Chair Finance Committee; Ed Stranc, Chair Officials Committee and Safety Committee.

M, S, A = Moved, Seconded, Approved by voice vote

I. Call to order

Tracy called the meeting to order at 7:31pm

II. Approval of agenda

M, S, A to approve the agenda.

III. Approval of January teleconference minutes

M, S, A to approve the January teleconference minutes.

IV. Old Business

a. Championship Committee: State Meet 2020 & 2021 – Michael

Tracy stated that the State meet registration opened on time with no issues. She also stated that Michael C is in talks with Westmont FMC and Libertyville High School for potential open dates for the 2021 state meet. Ed stated that he received a quote from Westmont FMC for \$25,000 to rent the pool for 21/2 days.

b. Awards & Recognition – Mike Hillegonds

A summary of all qualified nominations was sent to the Board. Mike H will send an email to each Board member to request their vote for the Coach of the Year award and for the John Sloan service award. No nominations were received for the Bud Mulliken award. The Board discussed what the type of awards that should be given to the winners. Emphasis was placed on useful items for swimmers that will have our logo on it. (Portfolio, bag, sweat suit, kickboard, or parka).

Next steps: Phil will give Mike H Jim Tuchler's contact information. He is an ILMSA swimmer who can manufacture the awards.

c. ILMSA Nomination Committee – Tracy

It is time to start soliciting candidates for the open positions of Treasurer and Vice Chair.

Next Steps: Tracy will have Barb send out the first call for nominations next week.

d. Fitness Events – AJ

The Winter Fitness Challenge is a 30-minute swim that takes place between Feb.15-29, 2020. It costs \$12 and all proceeds go to The Swimming Saves Lives Foundation. There is also a summer 2K challenge and a Fall 1 mile challenge in 2020. AJ states there are no fitness events locally at this time, but we could host the I Swam a Marathon event or Swim Labs in the future. Tracy states that the bulk of our membership are

fitness swimmers and we need to engage them.

e. ILMSA Website/USMS Beta – Tracy

Tracy has notified USMS that ILMSA will not be using their Beta program. She is working with someone to lay out some specs and will be getting a bid.

f. Monthly Financial Report – Phil

The monthly bank statements and investment statements were submitted by the Treasurer to the Board for review.

g. Sanction Fee – online option – Phil

Phil will be setting up another bank account that allows for this.

h. Secession of IL Counties to IN: Vermilion, Iroquois, Kankakee, Clark, Coles Douglas, Champaign, Ford McLean Piatt Clark Crawford Cumberland

Tracy has had discussions with the National Office, LMSC Development Committee and with Lisa Brown in Indiana. First, the feedback was that the first step would be to have people register under Indiana if that is the LMSC they prefer to be associated with. Second, the LMSC Development Committee's deadline for any proposal they were going to undertake this year was February 1st. So the topic would have to be put on their 2021 agenda.

M, S, A to remove the secession of Illinois counties to Indiana from the table.

Motion to consider succession of Illinois counties to Indiana. Motion not seconded; motion failed

i. Inclusion Workshop – Tracy

Tracy is working on confirming a date and getting it on the calendar.

V. New Business

a. Elite/Olympic athletes & ILMSA Records – Mike Abegg The topic is tabled and will be put on the agenda for March.

b. NU Coaches Clinic – Molly & Phil

Northwestern would like to hold a clinic on training aids. The Board agreed that it would be best to hold the clinic in May or June. This will give more time to promote and plan.

c. Open Water Sanctions – Andy

Central Illinois Open Water Swim will be held on June 27th. Registration is open online now. Big Shoulders registration open March 1. (Feb 29 for last year's participants).

d. Other New Business VI. Adjourn

M, S, A to adjourn the meeting at 8:21pm.

ILMSA Board of Directors Monthly Meeting by Conference Call Mon

March 2, 2020

Minutes

Mike Abegg, Chair Records and Tabulations Committee; AJ Block, Chair Health and Fitness Committee; Michael Cowan, Chair Sanctions Committee and Championship Committee; Barb Delanois, Membership Coordinator; Phil Dodson, Treasurer; Mike Hillegonds, Chair Awards and Recognition; Molly Hoover, Vice President, Chair Coaches Committee; Tracy Lord, President; Andy Seibt, Chair Long Distance Committee; David Sims, Chair Finance Committee; Ed Stranc, Chair Officials Committee and Safety Committee.

M, S, A = Moved, Seconded, Approved by voice vote.

I. Call to order

Tracy called the meeting to order at 7:33pm.

II. Approval of agenda

M, S, A to approve the agenda.

III. Approval of February teleconference minutes

M, S, A to approve the minutes as amended with the addition of Libertyville High School as a potential location for the 2021 state meet.

IV. Old Business

a. Championship Committee: State Meet 2020 & 2021 – Michael C

There are 294 registered swimmers. 11 are under the age of 30. There are 94 RSVPs for the social. This is on track with past years. An image of the high point award was shared by AJ. Andy stated that the t-shirt company, Oceans Apparel, is still interested in the job.

Michael C stated that the application and contract to host the 2021 state meet are complete. We need to set a range of dates the meet could be held and submit a letter to solicit bids including guidelines and a due date for submission. The bid package is ready and should be sent out in 3-4 weeks and have the bids due by early May. There are 2 issues: a facility that meets the guidelines and a host that is experienced at running meets. A good way to do it is to have a masters team partner with an age group team that has experience running meets.

The letter should include the dates the meet is to be held, specifications for the size of the pool including 50 meter length split into two 25 yard courses, a warm up area, ample deck space, split screen scoreboard, and concessions.

We can offer a support mechanism for clarity so people can submit questions. For example, holding a conference call or face to face meeting with people interested in hosting.

Next Steps: Andy will follow up with Oceans Apparel regarding 2020 t-shirts. Michael C will send the 2021 state meet letter, application and contract to the Championship Committee prior to their next meeting. They will discuss and present it to the Board at a future meeting.

b. Awards & Recognition – Mike H

Mike stated that he sent out photos of the Coach of the Year and the John Sloan Service awards. The winners have been selected. Each winner will receive a prize package including a bag, water bottle and a portfolio. The intent is to give awards that people can use that their peers will see and will also serve as visible advertising for ILMSA. The awards packages will cost \$85 each. (\$170 total) The awards will be personalized with the winner's name, ILMSA logo, and the name of the award.

M, S, A to approve the awards packages.

Barb stated that only 1/3 of the membership competes in the state meet and anything we can do to reach out to people who are not competing will help ILMSA.

Andy suggested sending a general survey to all members asking:

1. Do you compete?

2. Do you not compete?

If you don't compete, why did you join ILMSA? How can we better serve you?

What benefits do you wish to see?

AJ stated that we need to recognize many people join to be a part of a team, have structured practices, many are triathletes and have no interest in pool racing.

Next Steps: This topic will be a new business agenda item for the next meeting.

c. ILMSA Nomination Committee – Tracy

An email has been drafted and will be sent out to the membership calling for membership nominees.

Next steps: Tracy will keep the Board informed on incoming nominations and what the voting process will be should we have multiple candidates.

d. ILMSA Website/USMS Beta – Tracy No update on this topic at this time.

e. Monthly Financial Report – Phil

The monthly bank statement and investment statements were submitted by the Treasurer to the Board for review.

Phil stated that the market was down 12% in general terms for the month of February. Our portfolio is a bit more conservative in that it is invested in high dividend paying stocks and they won't move as much unless there is something seriously wrong with the stocks themselves. We are in good position with a nice, diversified portfolio. We have a lot of CDs.

Phil stated that we have \$20,000 in cash and \$10,000 of that is from an investment that he sold in the 2nd half primarily the 4th quarter of 2019. He stated that he would like to reinvest in good quality companies that have had an 8%, 10% or 15% decrease that pay dividends of 4% or more. Phil asked the Board if there were any volunteers to work with him on a conference call to help with the decisions. David and Tracy volunteered.

f. Sanction Fee – online option – Phil No update on this topic at this time.

g. Elite/Olympic Athletes & ILMSA Records – Mike A

Mike sent a draft policy to the Board. It states that we will not include current elite swimmers in our records. It gives us the option to remove any other swimmers under extraordinary circumstances. It establishes a process by which things are considered and also gives the athletes in question the ability to respond.

Next Steps: The Board will review the documents and the topic will be added to a future agenda for formal discussion.

V. New Business

a USMS Treasurer standard for bank reconciliations – Phil

Phil stated that he is on the USMS Audit Committee and they have discussed revising this standard, but cannot come to an agreement. He said that having 1 month out of 12 reconciled by someone other than the check writer does nothing for control. This is why he came up with the idea to send the Board the monthly bank statement and investment statement. He stated he will put together the ending balances for the month and the bank reconciliation for the year and present it to the Board. He feels that that is more than meeting the USMS standard. The Board agreed.

b St. Charles – Jack Yetter LCM potential meet - Tracy

Tracy asked for a board member to volunteer to follow up with Jack Yetter to gauge his interest in hosting a LCM meet in St. Charles this summer. Andy volunteered to follow up with Jack.

c CCS Bridge Scholarships (max \$250/10 \$25) – Tracy

Dan Cox from CCS reached out to see if ILMSA would be interested in providing 10 scholarships to bridge between when the swimmer graduates from college to the end of the year. The cost would be \$25 each totaling \$250. He will have a booth at the championship meet on April 10 and will sign them up for USMS on the spot.

Phil stated we should expand it to include high school swimmers. He has a meeting with the CEO of USMS. He would like to ask if USMS would consider a discount or free membership for graduating seniors.

Next steps: Tracy will email a plan for the college bridge scholarships to the Board for an email vote.

Phil will email a plan for the high school bridge scholarships to the Board for an email vote.

d Next Meeting – Date change for ILMSA meet – Tracy

Tracy asked if the Board would like to meet one week early on March 30 instead of the scheduled date of April 6 in order to have the meeting before the ILMSA state meet.

M, S, A to approve rescheduling the board meeting to March 30, 2020.

e. Other New Business

Big Shoulders has their sanction and the event is already sold out.

David Sims will be inducted into the inaugural class of the Illinois Swimming Hall of Fame on September 19, 2020.

VI. Adjourn

M, S, A to adjourn the meeting at 8:10pm.

ILMSA Board of Directors Monthly Meeting by Conference Call Mon March 30, 2020 Minutes

Mike Abegg, Chair Records and Tabulations Committee; Michael Cowan, Chair Sanctions Committee and Championship Committee; Barb Delanois, Membership Coordinator; Phil Dodson, Treasurer; Mike Hillegonds, Chair Awards and Recognition; Molly Hoover, Vice President, Chair Coaches Committee; Tracy Lord, President; Ed Stranc, Chair Officials Committee and Safety Committee.

M, S, A = Moved, Seconded, Approved by voice vote.

I. Call to order

Tracy called the meeting to order at 7:34pm.

II. Approval of agenda

M, S, A to approve the agenda.

III. Approval of March 30th teleconference minutes

M, S, A to approve the minutes.

IV. Old Business

a. Championship Committee: State Meet 2020 & 2021 – Michael and Tracy

I. Outstanding Items

Tracy asked if there were any state meet 2020 items that need to be addressed. Ed suggested that we take the money allocated for the state meet social and use it for a future social event with time and location to be determined. The Coach of the Year and the John Sloan Service awards can be handed out at the event and this will also send a strong message to the ILMSA members that we care and want to keep people involved. Joliet Park District has a free facility we can use. We could have multiple socials in multiple locations and could possibly have one on the weekend of the Central Illinois open water swim in Bloomington. Munster may be interested in a summer LC meet.

M, S, A to approve a future social with date, time and location to be determined.

The \$5 surcharge for the 2019 state meet amounts to approximately \$500 that Munster owes the ILMSA. The Board discussed waiving that refund and donating it back to Munster due to the canceled state meet 2020.

M, S, A to let Munster keep the fees from state meet 2019 in consideration for the canceled state meet 2020.

The bid period for 2021 state meet should be extended further due to COVID-19 disruptions.

NEXT STEPS: Michael C will follow up with a new 2021 state meet bid due date.

b. ILMSA Nomination Committee/Online Meeting & Voting – Tracy

The members meeting was missed due to the state meet cancelation and elections still need to be held. Elected officers should take seat on June 1. Tracy is working with the national office to identify options for electronic voting. She will be reviewing a couple websites that they provided. The social can also be a part of the annual meeting along with an online mechanism as well.

The number of votes each team or club has needs to be determined. Barb can send an email to the club contacts and find out who their voting reps will be along with their voting reps email address. She can then send an email to all the voting reps.

No announcement has been sent stating that the annual meeting was canceled. Barb agreed to send the following announcement: "The members meeting has been canceled. You will be receiving further information concerning electronic voting."

NEXT STEPS: Barb will send out an annual meeting cancelation announcement to the membership. Tracy will connect with Barb to discuss messaging to the membership regarding elections.

V. New Business

1. Member cancel request

The board discussed membership cancellations by people who only signed up for membership just to swim in the state meet.

NEXT STEPS: Phil will inform the board of any chargebacks from USMS.

2. Move to Video conference

Phil proposed moving to a video conference meeting format. There is value in the ability to share documents. The board agreed to try it out.

VI. Adjourn

Next Steps: Phil will send the invitation for the video conference next month.

c. Other New Business

M, S, A to adjourn the meeting at 8:16pm.

ILMSA Board of Directors Monthly Meeting by Video Conference Mon May 4, 2020 Minutes

Mike Abegg, Chair Records and Tabulations Committee; AJ Block, Chair Health and Fitness Committee; Leslie Ciaccio, Secretary; Michael Cowen, Chair Sanctions Committee and Championship Committee; Barb Delanois, Registrar; Phil Dodson, Treasurer; Mike Hillegonds, Chair Awards and Recognition; Molly Hoover, Vice President, Chair Coaches Committee; Tracy Lord, President; Andy Seibt, Chair Long Distance Committee; David Sims, Chair Finance Committee; Ed Stranc, Chair Officials Committee and Safety Committee.

M, S, A = Moved, Seconded, Approved by voice vote

I. Call to order

Tracy called the meeting to order at 7:33pm

II. Approval of agenda

M, S, A to approve the agenda.

III. Approval of March 30 teleconference minutes

M, S, A to approve the March 30 teleconference minutes.

IV. Old Business

a. Championship Committee: State Meet 2021 – Michael

We should delay sending bid packets for a while until we find out what it will look like for meet directors. AJ has the towels that were ordered for the 2020 State meet.

b. Elite/Olympic athletes & ILMSA Records – Mike Abegg

The Board discussed the ILMSA Records and Top Ten draft policy. It states that elite/Olympic athletes will be excluded from ILMSA records. The athlete may appeal. Under extraordinary circumstances, the Board may consider the removal of records swum by non-elite athletes. The athlete may request a review. Records will not be removed for ILMSA All-Time Top Ten. There is a grandfather clause and the Records and Tabulations Chair is required to let the Board know when something is excluded.

Andy stated that there should be an Illinois residency clause added and grandfathering clause should be removed so we can clean up the records and correct mistakes. Molly stated if we remove past records retroactively, we would be taking away something that they were not aware of at the time. Mike stated with regard to grandfathering clause, there have only been 2 situations in the past and we should move forward from that. He also said that he does not have access to residency information. Under USMS standards, there are no residency restrictions on any club membership. Molly stated we

should do an email blast and put the FAQ information on the website to make people aware. Andy mentioned that other LMSCs keep 2 sets of records. Mike said that policies offer us the ability to review the facts of each case and exclude if warranted. The athlete can appeal. Having a simpler policy that allows for discussion and consideration will serve us better than excluding because of residency which is difficult to track.

M, S, A to approve the ILMsa Records and Top Ten policy as written.

NEXT STEPS: Mike will email the final pdf copy to Tracy and she will post it on the ILMsa website records and FAQ pages.

c. ILMsa Nomination Committee – Barb/Tracy

Barb has made a list of the teams and determined how many votes each team gets. Election Runner will be used for voting.

NEXT STEPS: Barb will reach out to the teams via email to determine who their designated representatives are. Emails will then be sent to the reps for nomination from the floor.

d. ILMsa Website/USMS Beta – Tracy Tracy will work on this after the election.

e. Monthly Financial Report – Phil

Phil has not received the April bank statements yet.

f. Sanction Fee – online option – Phil

Phil mentioned that we will not be able to change this unless we change the bank account. He said this item should be removed from old business until a new Treasurer is seated.

V. New Business

a. 2019 Tax Return Approval – Phil

M, S, A to approve the tax return as presented.

NEXT STEPS: Phil will submit the tax return.

b. 2020/2021 Modified Year Plus Fee Plan

USMS would like ILMsa's to waive the fees for the rest of the year and take \$12 for next year for those who register from June 1 through the end of 2020. Phil stated ILMsa had 235 members sign up during this period last year which is a little over 10% of our membership. He stated that it will not be a significant financial impact on us and we should support USMS.

c. USMS Annual Convention Sept 23 - 27 – Virtual

USMS announced that the annual convention will be going virtual. More information is pending.

d. Driving Membership – Survey, UC21, Fitness Events – Barb/AJ

This item was tabled. Mike A recommends we begin thinking about what types of events we can have to bring swimmers back.

e. Other New Business VI. Adjourn

M, S, A to adjourn the meeting at 8:24pm.

ILMSA Board of Directors Monthly Meeting by Video Conference June 1, 2020 Minutes

AJ Block, Chair Health and Fitness Committee; Leslie Ciaccio, Secretary; Phil Dodson, Treasurer; Mike Hillegonds, Chair Awards and Recognition; Molly Hoover, Vice President, Chair Coaches Committee; Tracy Lord, President; Andy Seibt, Chair Long Distance Committee

M, S, A = Moved, Seconded, Approved by voice vote

I. Call to order

Tracy called the meeting to order at 7:32pm

II. Approval of agenda

M, S, A to approve the agenda.

III. Approval of May 4 teleconference minutes

M, S, A to approve the May 4 teleconference minutes.

IV. Old Business

a. 2020 Service Awards – Mike H

The board discussed how to retrieve the service awards that are still at the manufacturer. Also discussed was how to distribute the awards to the recipients.

NEXT STEPS: AJ will pick up the awards and hold on to them. The Board will discuss when/where they will be given out.

b. Elite/Olympic athletes & ILMSA Records – Mike Abegg

This item was not discussed. Tracy is waiting for items from Mike A.

c. ILMSA Nomination Committee – Barb/Tracy

Tracy proposed we hold a limited/live election with only Board members as a test with a window of 3-5 days. There are 2 nominations for Vice Chair and 1 nomination for Treasurer.

NEXT STEPS: A date will be chosen, a Webex meeting will be set up for the Q & A and the voting will follow.

d. Monthly Financial Report – Phil

The monthly bank statements and investment statements were submitted by the Treasurer to the Board for review.

V. Old Business – On Hold

1. Championship Committee: State Meet 2021 – Michael
2. Sanction Fee – online option – New Treasurer
3. ILMSA Website/USMS Beta - Tracy

VI. New Business

a. COVID Club Grant – Phil

A motion was made to approve an ILMSA Club Grant Program for 2020 whereby ILMSA will provide every ILMSA recognized Club \$6 per member as of 6/15/20. Per ILMSA By- Laws only Clubs with 4 or more members are recognized. Funds must be payable to Club or sponsoring Park District. No checks will be paid to an individual. Funds for Club

Illinois Masters (IM) will be distributed as follows: Workout groups (Teams) under Illinois Masters Club will receive \$5.50 per member, Club IM will receive \$.50 per Team member and \$6 per IM unattached members.

M, S, A to approve the Club Grant Program for 2020.

The USMS Club Relief Fund discussion was tabled until details are finalized by USMS.

b. USMS Legislation Changes – Phil

The Board discussed two proposed changes to the USMS code of regulations.

The first, 501.1.6, would allow the National Office or the Board of Directors to establish and set fees for promotional memberships for individuals that have an interest in Masters Swimming.

M, S, A to submit the proposal for creating a new class of membership, 501.1.6. as written.

The second proposed change to the USMS code of regulations would eliminate keeping all past Presidents as members of the Board.

506.1.2 The nonvoting members of the Board of Directors shall consist of the chief executive officer, legal counsel, and a representative of each allied organization (as approved by the Board of Directors).

M.S.A. to submit the proposal 506.1.2 as written.

NEXT STEPS: Phil will work with Tracy to get the proposals to USMS legislation.

c. USMS Convention Delegates – 5 Allotted

Illinois has been allotted 5 spots for the USMS National Convention. It will be a virtual format. Tracy will be sending out more information as it becomes available.

d. YMCA Closings – Kroehler Family, Latoff & Leaning Tower

The YMCA announced 3 permanent closings.

NEXT STEPS: Phil will research names and email addresses of the seven USMS swimmers from Latoff so Andy and AJ can reach out to them to help them find a team.

e. Driving Membership – Survey, UC21, Fitness Events – Barb/AJ

No changes or updates at this time.

f. Other New Business

VII. Adjourn

M, S, A to adjourn the meeting at 8:26pm.

ILMSA Board of Directors Monthly Meeting by Video Conference Mon July 6, 2020 Minutes

Board Members in Attendance:

Mike Abegg, Chair Records and Tabulations Committee; AJ Block, Chair Health and Fitness Committee; Leslie Ciaccio, Secretary; Michael Cowen, Chair Sanctions Committee and Championship Committee; Phil Dodson, Treasurer; Mike Hillemonds, Chair Awards and Recognition; Molly Hoover, Vice President, Chair Coaches Committee; Tracy Lord, President; Andy Seibt, Chair Long Distance Committee; David Sims, Chair Finance Committee; Ed Stranc, Chair Officials Committee and Safety Committee.

Other Members in Attendance:

Adam Hanzalik, Liz Sands

M, S, A = Moved, Seconded, Approved

Election

The ILMSA election process has been updated due to the coronavirus pandemic. Zoom and Election Runner were utilized.

Tracy stated that there were two candidates for Vice Chair, Molly Hoover and Adam Hanzalik and that Liz Sands was the candidate for the Treasurer position. She then asked for nominations from the floor.

The candidates each introduced themselves, spoke about their background and about their interest in the ILMSA Board position that they were nominated for.

I. Call to order

Tracy called the meeting to order at 7:35pm

M, S, A to vote for Liz Sands by acclamation.

Board members and designated voting club and team representatives were emailed a link to electronically vote for the candidates.

The special election was adjourned and the Board then moved on to conduct the regularly scheduled Board meeting.

II. Approval of agenda

M, S, A to approve the agenda.

III. Approval of June 1 teleconference minutes

M, S, A to approve the June 1 teleconference minutes.

IV. Old Business

USMS Convention Delegates – Tracy

a. The convention will be virtual this year. Molly Hoover, Tracy Lord, Mike Hillegonds will be attending along with automatic delegates: Phil Dodson & Barb Delanois. There are two additional spots available.

b. Elite/Olympic athletes & ILMSA Records – Mike Abegg

NEXT STEPS: Mike A will send the final approved version to Tracy and she will post it on the website.

c. Monthly Financial Report – Phil

The monthly bank statements and investment statements were submitted by the Treasurer to the Board for review.

V. Old Business – On Hold

a. Championship Committee: State Meet 2021 – Michael

b. Sanction Fee – online option – New Treasurer

c. ILMSA Website/USMS Beta – Tracy

d. 2020 Service Awards – Mike H

VI. New Business

a. Addition of Investment Committee – Phil

The Board discussed creating an Investment Committee to be voted on at the next members meeting. The substantial ILMSA assets warrant the addition of a committee at this level.

M, S, A to create an Investment Committee.

NEXT STEPS: Tracy will announce the openings for the Investment Committee to the membership.

b. Driving Membership – Survey, UC21, Fitness Events – Barb/AJ

There was no new information on this topic.

c. Other New Business

Michael A. announced a virtual event being held called the “400 Pull for Sebastopol”.

VII. Adjourn

M, S, A to adjourn the meeting at 8:24pm.

**ILMSA Board of Directors Monthly Meeting by Video Conference Mon
August 3, 2020
Minutes**

Board Members in Attendance:

Mike Abegg, Chair Records and Tabulations Committee; Michael Cowen, Chair Sanctions Committee and Championship Committee; Barb Delanois, Registrar Phil Dodson, Mike Hillegonds, Chair Awards and Recognition; Molly Hoover, Vice President, Chair Coaches Committee; Tracy Lord, President; Liz Sands, Treasurer; Andy Seibt, Chair Long Distance Committee; David Sims, Chair Finance Committee; Ed Stranc, Chair Officials Committee and Safety Committee.

M, S, A = Moved, Seconded, Approved

I. Call to order

Tracy called the meeting to order at 7:37pm

II. Approval of agenda

M, S, A to approve the agenda.

III. Approval of July 6 teleconference minutes

M, S, A to approve the July 6 teleconference minutes as modified. Under new business, the statement was expanded to say the following:

M, S, A to create an Investment Committee and submit a bylaw change at the fall members meeting to make it a permanent committee.

IV. Old Business

a. USMS Convention Delegates – Tracy

Molly Hoover, Tracy Lord, Mike Hillegonds, Andy Seibt and Liz Sands will be attending.

b. Monthly Financial Statement

The monthly bank statements and investment statements were submitted to the Board for review.

V. Old Business – On Hold

1. Championship Committee: State Meet 2021 – Michael
2. Sanction Fee – online option – Liz Sands
3. ILMsa Website/USMS Beta – Tracy

4. 2020 Service Awards – Mike H

VI. New Business

1. Information was shared about the USMS Town Hall that was held on August 5.
2. Sanction Prep – Ed/Michael

Ed shared information from the Illinois Swimming website regarding new guidelines and protocols for meets. The Board discussed ideas on what may need to be done at future meets and what changes to verbiage may be needed for meet packets.

NEXT STEPS: Ed and Michael will put together materials for the Board to discuss at the September meeting.

c. Video Conference Service

The Board discussed signing up for a video conference service. The service must have an option for people to call in because some have limited connectivity.

d. Club Grant Modification for Illinois Masters

M.S.A. to change the ILSMA Club Grant so each of the workout groups gets \$6 and Illinois Masters gets \$6 for every unclaimed member under its club.

e. Driving Membership – Survey, UC21, Fitness Events – Barb/AJ No updates at this time.

f. Other New Business

VII. Adjourn

M, S, A to adjourn the meeting at 8:19pm.

ILMSA Board of Directors Monthly Meeting by Video Conference Mon September 14, 2020 Minutes

Board Members in Attendance:

Mike Abegg, Chair Records and Tabulations Committee; Leslie Ciaccio, Secretary; Michael Cowen, Chair Sanctions Committee and Championship Committee; Mike Hillegonds, Chair Awards and Recognition; Molly Hoover, Vice President, Chair Coaches Committee; Tracy Lord, President; Liz Sands, Treasurer; Andy Seibt, Chair Long Distance Committee.

Other Members in Attendance:

Phil Dodson

I. Call to order

Tracy called the meeting to order at 7:39pm

M, S, A = Moved, Seconded, Approved

II. Approval of agenda

M, S, A to approve the agenda.

III. Approval of August 3 teleconference minutes

M, S, A to approve the August 3 minutes as amended. Item III, was changed to reflect correct date.

IV. Old Business

a. USMS Town Hall & Convention – Tracy

Attending: Molly Hoover, Tracy Lord, Mike Hillegonds, Andy Seibt, Liz Sands

USMS held a town hall on August 5 prior to the start of Convention. By the time the ILMSA Board meeting was held, committee meetings and zone meetings had started. Plans for 2021 sanctioning are an anticipated topic.

During the Great Lakes Zone meeting it was decided that the \$1000 dedicated toward open water events will be to a new open water swim event. An application is being developed By Lisa Brown.

There has been great success in implementing the USMS officials program. We are moving in the direction of having our own officiating core. Improving visibility of the program and promoting the officials program could be a goal in the future.

The Board discussed what the next step will be in the future for competition. Pacific Masters is looking at alternate styles of competition for the future including intra-squad or dual meets.

b. Monthly Financial Statement

This item was not discussed.

c. Sanction Prep

https://www.teamunify.com/ilslsc/UserFiles/Image/QuickUpload/sanctionapp-current-update-3_066350.pdf This item was not discussed.

d. Zoom Conference Service

The Board now has a year membership to ZOOM to hold virtual meetings.

e. Club Grants

There have been no additional requests. Clubs and teams have until December 1 to apply.

Next steps: We will do another outreach in October.

f. Driving Membership – Survey, UC21, Fitness Events – Barb/AJ

This item was not discussed.

V. Old Business – On Hold

1. Championship Committee: State Meet 2021 – Michael
2. Sanction Fee – online option – Liz Sands
3. ILMSA Website/USMS Beta – Tracy
4. 2020 Service Awards – Mike H

VI. New Business

a. Fall Members Meeting

The fall members meeting will be virtual via ZOOM.

b. Other New Business – The Board discussed sending the awards instead of giving them out in person.

NEXT STEPS: Mike H will reach out to the nominators of the winners to see if they would like to have the award nominated to them so that they can present the

recipient with the award with a Board member in attendance.

VII. Adjourn

M, S, A to adjourn the meeting at 8:25pm.

ILMSA Board of Directors Monthly Meeting by Video Conference

Monday, October 5, 2020

Minutes

Board Members in Attendance:

Mike Abegg, Chair Records and Tabulations Committee; Leslie Ciaccio, Secretary; Barb Delanois, Registrar; Mike Hillegonds, Chair Awards and Recognition; Molly Hoover, Vice President, Chair Coaches Committee; Tracy Lord, President; Liz Sands, Treasurer; Andy Seibt, Chair Long Distance Committee; Ed Stranc, Chair Officials Committee and Safety Committee.

Other Members in Attendance:

Phil Dodson

I. Call to order

Tracy called the meeting to order at 7:34pm

M, S, A = Moved, Seconded, Approved

II. Approval of agenda

M, S, A to approve the agenda.

III. Approval of August 3 teleconference minutes

M, S, A to approve the September 14 minutes.

IV. Old Business

a. USMS Convention Feedback– Tracy

Attending: Molly Hoover, Tracy Lord, Mike Hillegonds, Andy Seibt, Liz Sands
The Board members discussed information gathered during the ILMSA virtual National Convention.

b. Monthly Financial Statement

The monthly bank statements and investment statements were submitted to the Board for review.

c. Sanction Prep

<https://www.teamunify.com/ilslsc/UserFiles/Image/QuickUpload/sanctionapp-current-update-3066350.pdf>

Tracy stated that in November, USMS plans to into phase 1 return to competition. Andy stated that it includes virtual team time trials similar to the USA swimming format. The Board discussed the need for defining Phase 1. During the meeting, Molly corresponded with Chris Colburn who confirmed that USMS guidelines will be posted on the COVID-19 part of the USMS website on 11/1. State and local guidelines will supersede, but USMS guidelines should be helpful.

d. 2020 Service Awards – Mike H

John Carroll from Bloomington was awarded with the ILMSA 2020 John Sloan Service Award. Chuck Roth from Lincoln-way was awarded with the ILMSA 2020 Coach of the Year Award.

NEXT STEPS: Mike will coordinate with Barb on announcing to the membership. AJ will send out the awards.

e. Club Grants – December 1 Due Date

Reminder: Clubs and teams have until December 1 to apply.

f. Fall Members Meeting

NEXT STEPS: Tracy will send an email to the Board to request potential dates to hold the virtual members meeting.

g. Driving Membership – Survey, UC21, Fitness Events – Barb/AJ

No updates at this time.

V. Old Business – On Hold

- a. Championship Committee: State Meet 2021 – Michael
- b. Sanction Fee – online option – Liz Sands
- c. ILMSA Website/USMS Beta – Tracy

VI. New Business

- a. Club/WO Group Renewal Grants – Molly

M, S, A Free registration for clubs and teams with at least 4 individual swimmers as of August 31, 2020.

NEXT STEPS: Molly, Phil and Barb will discuss how to send notifications. Mike and Barb will communicate with National.

- b. Investment Committee

There are two proposals that will be open for discussion at a future meeting of the Executive Committee.

VII. Adjourn

The meeting was adjourned at 8:34pm.

ILMSA Members Meeting by Video Conference

Wednesday, December 2, 2020

Minutes

Board Members in Attendance:

Mike Abegg, Chair Records and Tabulations Committee; AJ Block, Chair Health and Fitness Committee; Leslie Ciaccio, Secretary; Michael Cowen, Chair Sanctions Committee and Championship Committee; Barb Delanois, Registrar; Mike Hillegonds, Chair Awards and Recognition; Molly Hoover, Vice President, Chair Coaches Committee; Tracy Lord, President; Liz Sands, Treasurer; Andy Seibt, Chair Long Distance Committee; Ed Stranc, Chair Officials Committee and Safety Committee.

Other Members in Attendance:

Betty Bennett, Christina Brunka, Chris Colburn, Phil Dodson, Marilyn Kulak, Patrick Lahey, Joe Magiera, Ross Patrosky.

M, S, A = Moved, Seconded, Approved by vote

- I. Call to order
Tracy called the meeting to order at 7:33pm.

II. Approval of agenda

M, S, A to approve the agenda.

- III. Approval of spring members meeting minutes.

M, S, A to approve the minutes.

IV. Office and Committee Reports

a. Officer Reports

a. Chair, Tracy Lord

As we are all experiencing, 2020 has presented ongoing challenges to the entire swim community and a majority of ILMSA Teams and Clubs continue to be out of the water. When we canceled the 2020 State Meet we were hopeful that it could be rescheduled for a few months later.

ILMSA has pivoted and will continue to pivot as the pandemic dictates. We held annual elections that normally take place at the State Meet, to a virtual format and an online voting system that should be considered for future use. Liz Sands was elected to the Treasurer role and Molly Hoover to the Vice Chair role. This Fall Members Meeting also pivoted to a virtual format.

Membership will be a focus area moving forward. In 2019 ILMSA had 2216 members and we currently have 1930 – a decline of ~12%. We are hoping that the covid relief programs (USMS & ILMSA) will help offset incurred costs and revenue declines in helping get more swimmers back in the water. While there is hope on the horizon with the vaccines, we don't know what the overall impact will be on our membership and the teams and clubs. Once we have a better understanding of where things land, we will continue to adjust to support our members and answer the most popular topic – the return to meets and competitions.

b. Vice Chair, Molly Hoover

With all meets on hold since early March, many teams out of the water for the near future, and most business being conducted over the internet, it has been a quiet year in my time as the vice-chair. I have attended all meetings and been learning more of the goings on of our LMSC and it's operations. I attended my 4th National Convention (virtually) and have really enjoyed being more involved in the whole USMS organization through these conventions and by being on the National Coaches Committee. In an uncertain time to be a part of any organization, I want to help in any way I can to keep USMS and ILMSA running and ready to return to "normal" whenever that is possible.

c. Secretary, Leslie Ciaccio

I have arranged the virtual meetings and taken minutes for all of the scheduled monthly meetings of the Board.

d. Treasurer, Liz Sands

I became the new Treasurer in July 2020. I am still getting used to how things work. This has been a great group and they have been very welcoming. I attended the USMS Virtual National Convention this year. It was great to see and be a part of. We should have a 2021 budget ready to approve as soon as we better idea of whether we will be able to hold meets next year.

e. Membership Coordinator (formerly Registrar), Barbara Delanois

I have been going through a process of registering clubs and teams for free. I have registered 22 workout groups and 10 clubs. There have been 290 recent online member registrations. I have got 17 LMSC donation letters to print and I printed some LMSC donation letters 3 weeks ago so I've already got 17 to print. Time will tell. We really do not know what will happen. I am the person who sends all the information out to the clubs and groups and members. Whenever anyone has something to say, they say it through me. I always ask people to draft the document or the message so I send out the correct information.

b. Committee Reports

a. Finance Committee Chair, David Sims

No report at this time.

b. Officials Committee Chair, Ed Stranc

My job, most importantly, is to staff the State meet with top quality officials which we have been able to do for many years. Also I work with Michael Cowan in the sanctioning where we approve the referees that come in on a sanction. I recruit officials to work the meets. We strive to get good people who can run the meet in an efficient and safe manner. We have been very fortunate to have some very good officials for the State meet in the past.

Tracy asked if it will be challenging getting officials once we get back to competition. Ed stated that a number of officials who have worked the state meet in the past have retired, but he knows a dozen officials that he can call for future State meets.

Guidelines for upcoming sanctions are on hold until we learn more from USMS.

c. Safety Committee Chair, Ed Stranc

It is the referees' responsibility along with the meet host to have safety in the pool not only during the meet, but also in warmups. We strive to get good people who can run the meet in an efficient and safe manner. We have been very fortunate to have some very good officials for the State meet in the past. I am always open for suggestions from people so we can do a better job for our State.

d. Records and Tabulations Committee Chair, Mike Abegg

As the Records and Tabulations Chair, a bit of an old-fashioned title from the days of paper meet results, I'm tasked with receiving and processing meet results, then reviewing those results for ILMSA and national/world records. I also prepare our Top Ten reports to contribute to the national Top Ten each year for the 3 courses (SCY, SCM, LCM).

Obviously, it has been a very light year. We had a few meets in early 2020 that were part of the 2020 SCY Top Ten and had 232 individual swims and 19 relays included in that. That's the largest number of individual top tens in SCY for us since 2014. Because of the cancellation of the State Meet, we did not set nearly as many relay top tens as in the past.

I continue to try to refine the database tools we have to store and manage times and detect records. I'm very much looking forward to the return to competition in 2021.

e. Coaches Committee Chair, Molly Hoover

Thanks to the pandemic, the three main things the coaches committee was to be a part of didn't happen. In the winter we took a survey of masters coaches and started a discussion with the coaches at Northwestern about hosting a clinic for Illinois Master's Coaches. We had narrowed down some days in May, but that was as far as we got.

There were supposed to be coaches' certification trainings in Chicago this summer. We had a level 1 and 2, level 3 and a stroke clinic scheduled, but all trainings were put on hold by the national office during the shutdown. This has not been rescheduled as of yet, and future trainings may look different moving forward.

October was supposed to be the National Coaches Clinic in Las Vegas. Two years ago we sent three Illinois coaches to this training, and we hoped to send more again this year. The clinic was cancelled in the spring and has not been rescheduled. Budget issues for 2021 will be the biggest factor determining when the next National Coaches Clinic will be.

Moving forward in 2021, we hope that teams are able to return to the water fully and rebuild their programs. The Coaches Committee wants to support coaches in whatever way we are able, and I encourage them to reach out to me if there is anything I can do to help.

f. Health and Fitness Committee Chair, AJ Block

It has been tough not seeing everybody in the pool, but I have to say I have enjoyed the Zoom calls with the Board. It's a great group of people. That is what masters swimming is all about. Since COVID, I have taken a different approach to swimming. It has become more about the relationships than the competition.

In terms of fitness events, I have not done anything in addition to trying to promote what USMS is doing. They came up with some really good fitness events that appeal to all types of swimmers and they are very inclusive.

I would like to revive "I Swam a Marathon". It works with COVID because it is not a competition you have to go to. You can do it anywhere, at any time and people can get some swag, have a goal and accomplish something. We have t-shirts already and it is COVID friendly.

I did channel my energy in working with Michael helped Michael and others on the State meet this year which did not happen. I have a box of awards and the towels. We need to consider what to do with the towels because they are dated.

Andy stated we can have the towels changed to say 2020 ONE.

g. Sanctions Committee and Championship Committee Chair, Michael Cowan

Sanctioned 6 pool meets in 2020 from Jan-March, compared to 16 in 2019 (including the 2019 state championship and national 1-hour e-postal).

USMS Phase 1 Return to Competition began on November 1. However, due to state and local laws and facility restrictions, we are unable to sanction in-person competition events for the foreseeable future, including the 2021 State Championship Meet.

ILMSA will continue to monitor for changes in state and local guidelines, as well as evolving USMS guidelines, to inform when we might be able to resume pool meets.

ILMSA will consider sanctioning ePostal (virtual) meets that can be completed in a workout setting (pool or open water).

We encourage ILMSA member participation in national ePostal and virtual championships for those with access to qualifying lap swim facilities.

Chris Colburn stated that he chaired the subcommittee that dealt with the USMS return to competition guidelines. It has not been an easy time. There has been a lot of debate. The guidelines that we have now are very much guidelines. There are parts of the country where some of those things don't apply. Chris stated that State and local guidelines are taking precedence over USMS guidelines at this point.

There is a meet in Indiana this weekend with 100 people total spread out over multiple sessions. South Carolina is also having their short course meters state championship this weekend with 200 swimmers in multiple sessions. The restrictions in IL make it impossible to do something similar. USMS is very much in a holding pattern as much as everyone else. One of the meet Directors of the South Carolina meet is the Vice Chair of the Championship Committee. Results of this meet can help to determine what changes need to be made for future National Championship meets.

Michael Abegg gave his perspective from California where most of the pools are outdoors. It is vastly easier to host at an outdoor facility. The limitations on space and air are much less. Illinois should look for outdoor facilities to host.

AJ, Ed and Mike H discussed the high school season including dual meets and virtual meets. These ideas may be built upon and may be used by masters in the future when the time is right.

h. Open Water/Long Distance Committee Chair, Andy Seibt

In May and June, I promoted swimming practice in Lake Michigan. In summer we were able to get some LCM swims a using the COVID protocols. It worked out well.

For the USMS epostal competitions, in the 5K/10K competition Illinois had some success. We had National Champions. The 3,000/6,000 epostal completion was completed on November 25.

The Mighty Mac was virtual this year. Swimmers recorded their distance and their time and submitted them.

On the national level, USMS has the 1 mile fitness challenge.

Right now, Andy's main concern is getting people swimming.

i. Awards and Recognition Chair, Mike Hillegonds

The 2020 John Sloan Service Award was given to John Carroll, from Central Illinois Masters Team.

The 2020 Coach of the Year Award was given to Chuck Roth of North Aquatics Masters.

There are many people working hard to get swimmers into the water these days and we plan on giving awards again in 2021. An email for nominations will be sent in the next few weeks.

I am always open for ideas and thoughts on how we can recognize more of our members in the coming years.

c. Other New Business

a. Club Relief Grants

We have processed and/or have spent a little over \$14,000 and we are going to get about \$6,000 of that rebated from [USMS. Net](#) cost to Illinois is about \$8,000. It includes paying about \$1,000 in club registration fees

If there is anyone out there who hasn't submitted a grant request, it is still not too late, but the deadline is fast approaching. Tracy asked if the deadline was December 1. Phil stated that USMS encouraged clubs to have their grants submitted to the LMSC by December 1, but the LMSC has until December 31 to submit the reimbursement request to USMS.

b. Investment Committee

M. S. To establish an Investment Committee by approving the proposed By-Law change submitted to our Secretary and appoint Phil Dodson as the Investment Committee Chair.

Tracy clarified that Chairs are selected by the Executive Committee of the Board.

Chris Colburn stated in 2009 there was an ad hoc investment committee when he was Chair. The committee consisted of Phil, Barb and himself. At that time, a portion of the ILMSA surplus was placed in an investment account that Phil has been maintaining on an ad hoc basis for the past 11 years at a return well above what we see in the markets. Chris wanted to let everyone know that having he feels that an Investment Committee and having some directions for those investments is important.

Phil asked Barb, the ILMSA Legal Counsel and author of the By Laws the following question: The By Laws are clear that the Executive Committee appoints the Chair of the committees, but can the members approve such a motion? Barb stated she did not think that was the case.

Michael Abegg stated that it is the sense of the group that Phil is a good choice for the Executive Committee to make. The Treasurer's responsibility is for current accounts and the Investment Committee is to protect and grow our asset base so that we can have a reserve of funds to do the relief grants that we have done this year. It makes sense to have two groups if we have enough people to staff both and I heartily am in favor of this proposal.

Phil stated: Should the Executive Committee appoint me as Chair, I would have 3 main goals: 1. Revise the current investment policy because it is out of date based on our current portfolio. 2. Recruit members of the committee that are in the industry. 3. Have the Investment Committee make a recommendation to the Executive Committee no later than June 1 for who the Chair should be going forward.

The motion was amended.

M. S. A. To establish an Investment Committee by approving the proposed By-Law change submitted to our Secretary.

VI. Adjourn

M, S, A to adjourn the meeting at 8:38pm.