

ILMSA Board of Directors Monthly Meeting by Video Conference

Monday, January 4, 2021

Minutes

Board Members in Attendance:

AJ Block, Chair Health and Fitness Committee; Leslie Ciaccio, Secretary; Michael Cowen, Chair Sanctions Committee and Championship Committee; Mike Hillegonds, Chair Awards and Recognition; Molly Hoover, Vice President, Chair Coaches Committee; Tracy Lord, President; Liz Sands, Treasurer; Andy Seibt, Chair Long Distance Committee; Ed Stranc, Chair Officials Committee and Safety Committee.

Other Members in Attendance:

Phil Dodson

I. Call to order

Tracy called the meeting to order at 7:32pm

M, S, A = Moved, Seconded, Approved

II. Approval of agenda

M, S, A to approve the agenda.

III. Old Business

a. Monthly Financial Statement

The monthly bank statements and investment statements were submitted to the Board for review.

b. Club Grants – December 1 Due Date

Phil stated that we made 4 grant payments the first week of December 2020 and we were reimbursed with 50% of our share.

IV. Old Business – On Hold

a. Championship Committee: State Meet 2021 – Michael

The Board discussed the feasibility of holding a State meet in spring 2021.

Since it is still unclear when state and local guidelines will permit us to hold the ILMSA State meet, it was discussed that holding the meet this spring will not be possible.

NEXT STEPS: Michael C will draft an email to send to the membership.

b. Sanction Fee – online option

The Board discussed changing the sanction check policy to cut down on paperwork for everyone involved.

M, S, A to approve to change the sanction fee policy to state: “The sanction fee is waived for all meet hosts that have hosted a meet in two of the last four years provided the meet host submitted the results within two weeks of the completion of the hosted meet.”

- c. ILMSA Website/USMS Beta – Tracy
This item was not discussed.

V. New Business

- a. 2021 Budget Review & Approval
Liz presented the proposed ILMSA draft operating budget to the Board. It included two options, one high if the state meet is held and another low if the state meet is not held. It also takes into account a reduction in membership.

NEXT STEPS: The Board will vote on the final budget at the February meeting.

- b. Other New Business

VI. Adjourn

The meeting was adjourned at 8:06pm.

ILMSA Board of Directors Monthly Meeting by Video Conference

Monday, February 1, 2021

Minutes

Board Members in Attendance:

Mike Abegg, Chair Records and Tabulations Committee; AJ Block, Chair Health and Fitness Committee; Leslie Ciaccio, Secretary; Michael Cowen, Chair Sanctions Committee and Championship Committee; Adam Hanzalik, Finance Chair. Mike Hillegonds, Chair Awards and Recognition; Molly Hoover, Vice President, Chair Coaches Committee; Tracy Lord, President; Liz Sands, Treasurer; Andy Seibt, Chair Long Distance Committee.

Other Members in Attendance:

Phil Dodson

I. Call to order

Tracy called the meeting to order at 7:34pm

M, S, A = Moved, Seconded, Approved

II. Approval of agenda

M, S, A to approve the agenda

III. Approval of January meeting minutes

M, S, A to approve the January minutes

IV. Old Business

- a. 2021 Budget Review & Approval
The Board reviewed the proposed low version of the 2021 budget.

b. Meet Manager Upgrade

The Board discussed purchasing Meet Manager (v8) in the future. Purchasing the upgrade will include feature enhancements and tech support.

M, S, A to approve the low version of the 2021 budget

V. New Business

a. Finance Chair Update

The Board accepted the resignation of David Sims, Finance Chair. The Board thanked Dave for his many contributions to ILMSA. Adam Hanzalik was appointed Finance Chair by the Executive Committee.

b. I Swam A Marathon .

The Board approved holding the "I Swam a Marathon" fitness event during the months of March, April and May.

NEXT

STEPS:

A.J. will put together the details of the event.

c. Consideration of a Fall SYC state championship
Michael C suggested having a short course meters State championship in fall 2021. Adam suggested having 2-3 hosts/venues on the same weekend and compiling the times for the championship.

d. Opening provisional sanctions for fall/winter invitational meets
Michael C suggested accepting requests for sanctions for invitational meets held from September through December 2021. Going forward the sanctions will include host liability clause, refund and cancelation policies, and distancing requirements.

NEXT STEPS: After discussion, the Board decided to table this item until a future Board meeting.

e. Beginning call for bids to host the 2022 state championship

NEXT STEPS: Michael C will meet with Ed to draft communication to determine interest and outline a bid process.

f. Awards & Recognition Update and Voting Policy
Mike H presented the voting procedures for ILMSA annual awards.

NEXT STEPS: Michael H will rewrite with the Board suggested changes and submit it to Tracy.

g. By-Law Proposal
Phil Dodson submitted the following by-law change.

Existing By-law:

Section 4.03 Election. At each annual meeting of the members, the candidates for the above-referenced offices, all of whom must be Individual Members of ILMSA, identified by the Nominating Coordinator as provided in Article VII or additional nominees presented at the election meeting by any member provided the nominee has given consent, receiving the highest number of votes with respect to the number of offices to be filled shall be deemed to be elected and shall begin their tenure on June 1 following the annual meeting at which they were elected.

Proposed By-law:

Section 4.03 Election. At each annual meeting of the members, the candidates for the above-referenced offices, all of whom must be Individual Members of ILMSA, identified by the Nominating Coordinator as provided in Article VII or additional nominees presented at the election meeting by any member provided the nominee has given consent, receiving the highest number of votes with respect to the number of offices to be filled shall be deemed to be elected and shall begin their tenure on June 1 following the annual meeting at which they were elected or in the event the annual meeting is held after June 1, shall begin their tenure on the 1st day of the month following the election.

Rationale: In the event the annual meeting and related election is held after June 1st, we do not want the elected officers to wait until the next June 1st to assume their office.

M, S, A to support the by-law change.

h. Other New Business

VI. Adjourn

The meeting was adjourned at 8:44pm.

ILMSA Board of Directors Monthly Meeting by Video Conference

Monday, March 1, 2021

Approved Minutes

Board Members in Attendance:

Mike Abegg, Chair Records and Tabulations Committee; AJ Block, Chair Health and Fitness Committee; Leslie Ciaccio, Secretary; Michael Cowen, Chair Sanctions Committee and Championship Committee; Barb Delanois, Membership Coordinator; Adam Hanzalik, Finance Chair; Mike Hillegonds, Chair Awards and Recognition; Molly Hoover, Vice President, Chair Coaches Committee; Liz Sands, Treasurer; Andy Seibt, Chair Long Distance Committee; Ed Stranc, Chair Officials Committee and Safety Committee.

Other Members in Attendance:

Phil Dodson

I. Call to order

Molly called the meeting to order at 7:32pm

M, S, A = Moved, Seconded, Approved

II. Approval of agenda

M, S, A to approve the agenda

III. Approval of February meeting minutes

M, S, A to approve the minutes

IV. Old Business

a. I Swam A Marathon – A.J. May 31-Sept 6

AJ and Liz discussed the virtual event where participants swim 26.2 miles from Memorial Day to Labor Day. Participants will log their miles and can swim in any pool or in open water. Those who compete the event will receive a t-shirt.

NEXT STEPS: A.J. will finalize the registration information and will send to the Board.

b. Awards & Recognition Update – Mike H
Two nominations have been received for the same person for Coach of the Year. Nominations close on Sunday, March 7.

NEXT STEPS: Mike H will email the final nominations to the Board on March 8.

V. New Business

a. Build & Regrow Membership – Dawson's email – Michael

The Board discussed the importance of helping teams rebuild membership. Mike H stated that with the Olympics coming up and meets beginning to be put on the calendar in other areas we should do a promotion to get people back to swimming again. Opening sanctions/having meets will help drive membership. Teams who are capable to hold an inter-squad or time-trial sanctioned meet could provide swimmers something to look forward to.

The Board discussed sending out a communication to the membership to gauge interest in future events.

NEXT STEPS: Molly will set up a Google Form survey and send it to the Board for input with a goal of sending it to the membership within a couple weeks.

b. Other New Business – Investment Accounts
Adam asked the Board if we should consider increasing our investments in stocks or other investments. Phil stated that the Chair of the Investment Committee has not been appointed.

M, S to appoint Phil Dodson as the Chair of the Investment Committee.

Molly stated that the Investment Committee Chair is appointed by the Executive Committee.

NEXT STEPS: The Executive Committee will hold a meeting as soon as possible to appoint the Investment Committee Chair.

VI. Adjourn

The meeting was adjourned at 8:32pm.

ILMSA Board of Directors Monthly Meeting by Video Conference
Monday, April 5, 2021
Minutes

Board Members in Attendance: Mike Abegg, Chair Records and Tabulations Committee; Leslie Ciaccio, Secretary; Michael Cowen, Chair Sanctions Committee and Championship Committee; Barb Delanois, Membership Coordinator; Adam Hanzalik, Finance Chair; Mike Hillegonds, Chair Awards and Recognition; Molly Hoover, Vice President, Chair Coaches Committee; Tracy Lord, President; Liz Sands, Treasurer; Andy Seibt, Chair Long Distance Committee; Ed Stranc, Chair Officials Committee and Safety Committee.

Other Members in Attendance:

Phil Dodson

I. Call to order

Tracy called the meeting to order at 7:35pm

M, S, A = Moved, Seconded, Approved

II. Approval of agenda

M, S, A to approve the agenda

III. Approval of March meeting minutes

M, S, A to approve the minutes

IV. Old Business

a. Member survey results

Molly stated that the people who seemed to be the most hesitant were not in an area where they are able to swim. The main goal will be to ease fears as we work back into swimming meets.

NEXT STEPS: Molly offered to reach out to help other teams with the sanction process and details of hosting meets.

b. I Swam a Marathon

Tracy stated that AJ is on track for the kick off of the event.

c. Awards and Recognition

M, S, A to give the same type of awards from the same vendor as last year.

d. Website

i. New Website

Tracy gave an update on the history and progress of the new website. She stated that the website requirements should be refined. Molly mentioned that Team Unify may be an option.

NEXT STEPS: Tracy will send out a Google survey to the Board to refine the Board website requirements.

Barb stated we should update the current website now because launching a new website will take time. Board members were asked to review the current website and submit proposed content changes to Tracy.

NEXT STEPS: Barb will review the Q & A page. Tracy will give Barb access to upload items to the website. Molly will review the upcoming meets page. Mike H will review the awards pages. Ed will review any Officials and Safety items.

ii. Website documents

The Board discussed that the forms on the website are out of date.

NEXT STEPS: Phil will review the forms make sure they are up to date.

V. New Business

a. Meet Sanction Update

Michael C stated that he received 3 meet sanction requests since the March Board meeting. The requests are from new meet directors. There are extra guidelines, processes and forms to be filled out. Meet directors are putting a lot of thought and care into how they are moving forward with their safety plans. Michael would like to simplify the process and remove some barriers to hosting. One proposal is to eliminate the USMS \$50 per day sanction fee with ILMSA absorbing the fee.

M, S, A to eliminate the \$50 pool sanction fee for all hosts and increase the pool sanction fee budget line item by an additional \$750 to a total of \$1,000.

b. Spring Member Meeting

i. Board Election & Election Committee

Tracy stated that Chair and Secretary will be up for election this year at the spring members meeting.

M, S, A to hold the members meeting and elections on May 17.

NEXT STEPS: Tracy will draft a notice for the membership so to be received within 30 days of the meeting.

Barb will head the election committee along with Mike H and Ed.

ii. Unattached At Large

Phil nominated Joe Magiera as the unattached at large representative. Adam stated we should postpone the vote for a week. Mike A stated it is not in order to vote without calling for further nominations.

M, S, A to table the motion for one week.

NEXT STEPS: Tracy will send out an email for further nominations.

c. Finance & Investment Committee

Tracy stated that Phil is the Treasurer until Jun 1. The focus for Phil will be to transition everything over to Liz. For Board awareness, Adam stated that Phil moved \$20,000 from the bank account to the investment account due to smaller return. Adam stated that Phil has reached out to USMS to propose some investment policies. Adam feels until the Board is able to review and vote on an investment policy that we should not engage in any investment transaction or activity.

M, S, A to not engage in any investment transaction or activity until a policy is in place.

The Board discussed account ownership and who should be the signatories on the bank account.

M, S, A to have the Treasurer and the Board Chair as signatories on the bank account.

The Board discussed whether to give Board members view-only access to the bank account. It was decided that the monthly statements sent to the Board members for review are sufficient at this time.

The Board discussed account ownership and who should be the signatories on the investment account. Adam recommended the Vice Chair and the Treasurer should own and be signatories of the investment account and that the Investment Chair and Finance Chair should have view-only access without transaction authority. The Treasurer would sit on the Investment Committee as a non-voting member. The Investment Committee would vote and make recommendations to the Board. The Treasurer or the Vice Chair would transact based on the Board approved action.

M, S, A to designate the Treasurer and the Vice Chair as signatories and custodians of the investment account and the Finance Chair and the Investment Chair to have view only access to all records.

d. Treasurer's Report

Liz gave the Treasurer's report. The bank start balance in March was \$29,955. Member dues received was \$922. Miscellaneous income received was \$40.45. A bank transfer of \$20,000 was made. Pool sanction fee column was updated to \$1000.

d. Other New Business

Mike A made note that he is the Administrative Referee for Spire in Geneva, Ohio where the fall National Championship will be held. He stated that they are challenged at that location to get USMS certified officials. He asked the Board to spread the word.

NEXT STEPS: Mike A will send out a reminder when the applications to officiate are available.

VI. Adjourn

The meeting was adjourned at 9:16pm.

ILMSA Board of Directors Monthly Meeting by Video Conference

Monday, May 3, 2021

Minutes

Board Members in Attendance:

Mike Abegg, Chair Records and Tabulations Committee; AJ Block, Chair Health and Fitness Committee; Leslie Ciaccio, Secretary; Barb Delanois, Membership Coordinator; Adam Hanzalik, Finance Chair. Mike Hillegonds, Chair Awards and Recognition; Molly Hoover, Vice President, Chair Coaches Committee; Tracy Lord, President; Andy Seibt, Chair Long Distance Committee; Ed Stranc, Chair Officials Committee and Safety Committee.

Other Members in Attendance:

Phil Dodson

I. Call to order

Tracy called the meeting to order at 7:31pm.

M, S, A = Moved, Seconded, Approved

II. Approval of agenda

M, S, A to approve the agenda

III. Approval of April meeting minutes

M, S, A to approve the April minutes

IV. Old Business

a. Awards & Recognition – Mike H

Jim is putting the prize package together and it should be done in a week. The Board discussed tying the awards announcement with the May 17th members' meeting/election.

NEXT STEPS: AJ will pick up the awards, mail them to the winners and send a photo of them to Mike H.

V. New Business

a. Meet Update – Molly

The meet was well-attended and they had a great day. The cap was 50 swimmers and they had 49 due to scratches. Relays were swam in every other lane. For the most part protocols were followed and swimmers were appreciative. I was hard to enforce mask wearing immediately after racing. Volunteers and meet personnel all wore masks. People for the most part were conscientious. There was plenty of room to spread out. It

may be a good idea to have a Deck Marshall at future meets to remind people to assure they are adhering to the standards.

b. Nominating Committee Update – Barb

Barb stated there were 2 nominations for Chair and 1 nomination for Secretary. She did not disclose the candidates' names. Barb said she will email all the teams and clubs and will attach the nomination information. She stated that she will need a Zoom link for the meeting. She said she needs to run the tabulation for the number of votes per team and club. Barb asked Tracy how she wants to run the voting. Tracy stated that it was up to Barb. Barb stated that she is the Chair of the Nominating Committee and Tracy is the Chair of ILMSA and that Tracy needs to figure out how to run the election. Barb stated she just gathered the nominations and she declined to run the election. Barb stated we need to make sure all teams and clubs gets the votes they are entitled to. Tracy asked for a volunteer to run the election. Michael Abegg volunteered. Award recipients will be announced during the members' meeting/election. Andy stated that the election should be run like before so it runs smoothly.

NEXT STEPS: Leslie will send out a ZOOM link for May 17 at 7:30pm.

c. I Swam A Marathon/Fitness Event Update – A.J.

The board discussed how swimmers would submit their yardage. It was decided to keep things old school with pen and paper. Entries can be scanned and emailed or mailed in.

NEXT STEPS: Barb will send an e-blast and put the information on the web.

d. Finance & Investment Committee – Adam

i. Q1 21 Financial Update

Adam shared the April Charles Schwab statement that Phil submitted to the board. Board. He explained that 2/3 of our cash is invested in stocks and 1/3 is in the bank. We have about 1/4 of a million dollars floating around with an annual budget of \$30,000. He explained that the other piece of this is that over the past 5 years we have averaged at the low end around \$3,000 and at the high end almost \$6,000 in interest and dividends and other things. As an organization right now we are basically running a budget surplus and with extra investment cash and it is going to put us in a position where our non-profit status is going to be questioned or looked at unless we really align or define why we have this cash on hand, why we are investing, and have a plan to spend it.

ii. Finance and Investment Policy

Adam stated we need to define in a finance or investment policy why we are doing this, how we treat our budget surpluses and what the direction of this is. Adam stated maybe we could sponsor the State meet fee. We are running a budget surplus, we have substantial investment that is also generating income and revenue and we do not have a defined process or purpose for it. This surplus has built over 20 years. I think we need to get more strategic as a Board with why we are doing it/what we are doing with it or put a cap on it once we hit \$300,000. Either we should spend it, or we should suspend fees. We just can't

keep growing it in perpetuity. 2/3 invested and 1/3 in cash is pretty substantial. Adam asked: What is this for and where do we want this to go in the future?

Mike A stated that we are not the only LMSC with this problem. It is a challenge to spend sometimes when we are required to charge a certain fee. We should look at productive ways to spend the money that lead to promotion of Masters swimming.

Tracy stated that 20% of our membership participates in meets. We should drive interest in fitness related clinics and events that are equitably executed across the state. The highest part of our membership is not interested in a meet.

Ed stated we should have more ALTS programming. Have 5-6 adult swim clinics held on the same weekend all over the state. This would all need to be probably in fall due to COVID and difficulty finding pool availability.

Mike A stated that maybe we would be more effective going to the park districts build a relationship with them. We can reach out to them and find out how we can help.

Ed mentioned that there are several Boys and Girls clubs with pools in communities where the drowning rate is 5 to 6 times higher than others.

Andy stated we can go into the city, bring volunteers, and have an open roll call for the community to come on a Saturday or a Sunday at several locations.

Mike A stated if our long term plan is to spend money we should bring Simone Manuel or Cullen Jones. AJ stated they are tough to get. She knows some really great high school swimmers and can set a good example. Mike A stated the resource we have is cash.

Adam stated that another thing to build into a finance and investment policy is our goals, standards and minimums. Our budget is around \$30,000 on the high end. If we target something and put forward that the Board should always strive to maintain at least 1 year of cash reserve even though we don't have a cash flow problem. We could set that as policy and set either a minimum or a maximum for our investments. Are other things we should think through and formalize in documentation to conservatively manage this resource that we have? Do we have a minimum reserve in our bank account of 1 year or 6 months spent with our cash flow with our members' fee?

Phil stated we should have a policy statement on what the purpose of our investment portfolio is. It used to be that it was an alternative to very low interest rates in CDs. It was extraordinarily successful. It is now large enough that it is a strategic asset and we should dedicate some spending out of it.

Phil stated we are not at risk of losing our non-profit status because we have a large endowment. The main problem is we don't spend money in excess of what is coming in. In 2017 and 2018 we gave a rebate to all clubs based on a per member basis. We felt that it was the fairest way to distribute the surplus. In 2019 and 2020 we gave \$8,000 in rebates not on a per member basis. We asked the clubs to apply for it. For those clubs who applied it was given on a per member

basis. In the 2021 budget we have a \$2 per member rebate to all the clubs. The surplus has only gotten more exasperating (that's a positive) because we used to charge \$8 in dues but with the unified fee USMS forces us to charge \$12. That's a 50% increase on our per member fees. Unless USMS allows us to build into the website registration a discount on members fees, I see

us going forward almost perpetually having to give rebates to all the clubs for a fair return of the excess fees that we are collecting from the members. Phil asked Adam to restate his question. Adam asked: Have we even set a base limit minimum cash in the bank account or reserve?

Phil stated No, I unilaterally made a decision back about 15-17 months ago that we had too much cash in the bank so I moved \$50,000 of cash to Schwab and I bought five \$10,000 CDs. That was great because they were earning 2-2 1/8% and then the pandemic hit and I had these in a ladder where they were maturing every 3 months. With the pandemic the rates went back to .1%. I didn't renew any of those because CDs are still terribly low even on the Schwab market.

So, we are earning some low money market rates which is still better than the 0% interest on the cash at the bank. So, No we have never had a formal minimum cash balance in the bank and mainly because we have such a huge reserve, it is just kind of irrelevant.

Mike A stated the reason we formed the Investment Committee was to protect our asset base which is largely in the form of cash and investments and for the committee to give the Board guidance. The Board is not going to give the committee the direction on what our policy should be. I think we are looking for you and your committee to come with a policy proposal.

NEXT STEPS: Adam will meet with Phil and bring a recommendation.

Other New Business

VI. VII. Adjourn. Meeting adjourns at 8:31pm.

ILMSA Members Meeting by Video Conference

Monday, May 17, 2021

Minutes

Board Members in Attendance:

Mike Abegg, Chair Records and Tabulations Committee; AJ Block, Chair Health and Fitness Committee; Leslie Ciaccio, Secretary; Michael Cowen, Chair Sanctions Committee and Championship Committee; Barb Delanois, Registrar; Mike Hillemonds, Chair Awards and Recognition; Molly Hoover, Vice President, Chair Coaches Committee; Tracy Lord, President; Phil Dodson, Treasurer; Andy Seibt, Chair Long Distance Committee; Ed Stranc, Chair Officials Committee and Safety Committee; Adam Hanzalik, Finance and Investment Chair.

Other Members in Attendance:

Marcia Cleveland, Chris Colburn, Marissa Filippo, Patrick Lahey, Joe Magiera, Ross Patronsky, Lisa Brown, the Great Lakes Zone Chair.

M, S, A = Moved, Seconded, Approved by vote

- I. Call to order
Tracy called the meeting to order at 7:35pm.
- II. Approval of agenda

M, S, A to approve the agenda.

- III. Approval of December 2, 2020, members meeting minutes.

M, S, A to approve the minutes.

- IV. Approval of Annual Meeting

M, S, A to approve the zoom meeting as the ILMSA State Meet for purposes of holding this meeting as our annual members meeting in accordance with ILMSA By-Laws.

- V. Approval of By-Law amendment

M, S, A to approve the by-law change highlighted in red below:

- VI. Section 4.03 Election. At each annual meeting of the members, the candidates for the above-referenced offices, all of whom must be Individual Members of ILMSA, identified by the Nominating Coordinator as provided in Article VII or additional nominees presented at the election meeting by any member provided the nominee has given consent, receiving the highest number of votes with respect to the number of offices to
Approval of Annual Meeting

M, S, A to approve the zoom meeting as the ILMSA State Meet for purposes of holding this meeting as our annual members meeting in accordance with ILMSA By-Laws.

VII. Approval of By-Law amendment

M, S, A to approve the by-law change highlighted in red below:

Section 4.03 Election. At each annual meeting of the members, the candidates for the above-referenced offices, all of whom must be Individual Members of ILMSA, identified by the Nominating Coordinator as provided in Article VII or additional nominees presented at the election meeting by any member provided the nominee has given consent, receiving the highest number of votes with respect to the number of offices to be filled shall be deemed to be elected and shall begin their tenure on June 1 following the annual meeting at which they were elected **event the annual meeting is held after June 1, shall begin their tenure on the 1st day of the month following the election.**

VI. Annual election of Officers

1. 1) Nominations were made and seconded for Chair: Phil Dodson and Molly Hoover
2. 2) Nominations were made and seconded for Secretary: Leslie Ciaccio and Marissa

Filippo

3. 3) Validation of proxies was conducted by Mike Abegg

M, S, A to approve Election Runner as the platform to accumulate votes for the annual election of Officers M, S, A to open Election Runner for 24 hours beginning Wednesday May 19th at noon as the platform to accumulate both proxy votes and in person votes from members attending current meeting of May 17th.

Meeting was adjourned until Thursday May 20th 6:00PM at which time the election results were announced by Mike Abegg:

- Phil Dodson was elected Chair
- Leslie Ciaccio was elected Secretary

M, S, A to accept the election results as announced by Mike Abegg

VI. Adjourn

M, S, A to adjourn the meeting

Meeting adjourned at 8:31pm.

ILMSA Board Annual Meeting Agenda
June 7, 2021, 07:30 PM

1. Call to Order
The Chair called the meeting to order at 7:32 PM
2. Roll Call
Phil Dodson, Molly Hoover, AJ Block, Marissa Filippo, Barb Delanois, Andy Seibt, Ed Stranc, Mike Hillegonds, Adam Hanzalik
3. Approval of Revised Agenda

M, S, A to approve the revised agenda.

4. Approval of May Meeting Minutes
M, S, A to approve the May meeting minutes.

5. Chair

1. Legal Counsel – The Chair has appointed Barb Delanois as ILMSA Legal Counsel
2. Sanctions Chair – The Chair has appointed Andy Seibt as the Sanctions Chair
3. New Board member – The Executive Committee approved Marissa Filippo as a new Board member (and as Co-Chair of the Safety Committee).
4. Request to approve up to 7 members of Investment Committee (including the Treasurer)
The Board tabled this topic until later in the meeting when the Investment Committee Agenda business is discussed.
5. Utilization of Ad Hoc Committees as a means to focus and achieving ILMSA business
6. Web site management – Susan Scanlan has done an assessment and confirmed we should add a new website to our goals.

announcements

6. Open
ILMSA is seeking candidates for Treasurer and Secretary positions.
7. Discussion and approval of ILMSA Goals and Objectives

M, S, A to approve the Goals for 2021 - 2022:

- Reestablish ILMSA activities to pre covid levels
- Increasing members' volunteer engagement
- Improving communications to members

M, S, A to approve the objectives as our primary achievable outcomes desired for 2021 - 2022:

- Supporting our Clubs and meet hosts with financial resources to assist their return to pre covid activity levels.
- Planning a 2022 State Meet.
- Providing our members with expanded opportunities for volunteer roles.
- Providing educational and support services to our coaches at or higher than pre covid levels.
- Redesigning and upgrading our web site.

Officer positions

Action Item: Phil asked Committee Chairs to draft descriptions of opportunities to serve on committees of the board.

a. Phil on funding Clubs, Teams and Meet Hosts

M, S, A the recommendation for providing grants for clubs and teams:

ILMSA will provide the following financial resources to our Clubs and Teams with four of more members (this is our by-law definition) in the following manner:

1. \$4 per 2021 member as budgeted in the 2021 Budget
2. Up to an additional \$6 per 2021 member (\$10 total) subject to:

- a. A maximum ILMSA spend of \$7,000
- b. Requires meeting need based criteria, such as:

i.Unchanged or higher fixed costs with fewer members ii.Higher variable costs

c. Payments made to an individual account shall require additional approval by Chair

3. Clubs and Teams have until 9/30/21 to submit their requests 4. Grant program to be managed by Andy Seibt and Phil Dodson

M, S, A the recommendation for providing grants for meet hosts:

ILMSA to provide the following financial resources to ILMSA Meet Hosts:

1. New meet hosts to receive a new meet subsidy up to \$300 subject only to their

meet earning a maximum profit up to 50% of subsidy.

2. Prior meet hosts who host a meet in the 2021 calendar year to receive a subsidy of

\$10 for every participant less than prior meet, up to a maximum of \$300 (30

participants).

3. Meet hosts have until 12/31/21 to submit their requests 4. Grant program to be managed by Ed Stranc

8. M, S, A to approve the formation of the following Ad Hoc Committees:

1. Election Task Force to review all election related by-laws, policies and

procedures and propose revisions. Deadline August Board meeting. Plan to limit Board discussion on the past election in favor of this task force investigation.

Members: Molly Hoover, Ed Stranc and Michael Hillegonds

2. I-80 Task Force – a group of ILMSA members who reside 50 or more miles from Chicago with the purpose to assist, promote and expand our programs outside of the Chicago area. Members: Derek Amerman, Will Barker, John Carroll, Barb Delanois, Tina Johnson, Howard Schein,

3. Investment Advisory Task Force to draft new Investment Policy: Phil, Adam, Dan Reisner, Tom Holmberg.

9. M, S, A to approve the formation of the State Meet Championship Ad Hoc Committee. Andy Seibt, Sanctions Chair will serve as Chair, seeking volunteers prior and new.

10. Other New Business

a. Phil on submitting Board Proposals

M, S, A to adopt the following rule for all Board proposals. For new programs, significantly altering existing programs, by-law amendments, new policies, policy revisions, and Board rules and procedures, language and any materials are required to be submitted to the Chair in writing by Friday 6PM prior to the next scheduled Board meeting.

1. Proposals may be submitted to the Chair before deadline.

2. Chair will distribute all proposals to all Board members by noon

Saturday.

3. Board members are encouraged to review and ask the presenter

questions in advance of the meeting.

4. Late Board proposals may be presented in the Board meeting, but it

shall be at the discretion of the Chair whether to allow Board action on the proposal. Otherwise it will be scheduled for the next Board meeting.

This proposal was adopted and becomes effective for the July Board meeting.

2. Ed Stranc on Officials

M, S, A to build the ILMsa USMS officials' core group. ILMsa

currently covers USMS membership for officials. USMS recognizes certifications from other swimming organizations, however, the Officials Committee desires to have our core group of officials certified with USMS as well. ILMsa will provide a USMS polo shirt with their name embroidered on it to recognize the officials efforts to be dually certified. This will facilitate building the core of folks who serve as ILMsa officials. Motion includes funding for up to \$400 for quality shirts for Illinois officials.

3. Adam Hanzalik on Financial Committee Business - Account access – Adam describes the current assigned access to the bank and investment accounts. This is an FYI for now. Once we have the Treasurer position filled, we will come into Adam Hanzalik on ALTS funding proposal compliance with our own rules.
4. Adam Hanzalik on ALTS funding proposal
Adam postponed this proposal for a future meeting.
5. Adam Hanzalik on Investment Committee Business

Adam proposed a stock divestiture plan with reinvestment in selected mutual funds. No motion was forthcoming and no action was taken. Adam resigned from the Board.

M, S, A to approve up to 5 positions/members on the Investment Committee. Once appointed, they will recommend their chair for appointment by the Executive Committee.

11. Old Business– none 12. Adjournment

M, S, A to adjourn the meeting.

ILMSA July 2021 Board Meeting

Zoom Meeting

Time: Jul 5, 2021 07:30 PM Central Time (US and Canada)

<https://us02web.zoom.us/j/81906815139>

Meeting ID: 819 0681 5139

MINUTES

1. Call to Order

The Chair called the meeting to order at 7:31 PM

2. Roll Call

Phil Dodson, Molly Hoover, Marissa Filippo, Andy Seibt, Mike Hillegonds

3. Approval of Agenda

M, S, A to approve the agenda.

4. Approval of June Meeting Minutes

M, S, A to approve the June meeting minutes.

5. Chair announcements

a. Club and Team Grants communicated

The registrar sent out the announcement to clubs regarding automatic and hardship grants for this year.

b. Ad Hoc Committees

The Investment committee has met three times so far in June. The South of I-80 committee has met and another meeting is scheduled for Wed 7/7/21

c. Reaffirm Treasurer Appointment

Michael Weiss was confirmed as ILMSA's Treasurer by Board email vote

d. USMS Annual Meeting delegates

The USMS annual conference and meetings will be virtual again this year on September 23rd – 27th. Phil will send an announcement and see who is interested in attending.

6. Update on Investment Ad Hoc Committee and proposal

Phil sent out some materials for preliminary review and discussion. The Committee expects to present its revised Investment Policy at the August Board meeting.

7. New Business

Andy has been talking to FMC about hosting a LCM Master's meet close to the end of September. Long Course Nationals got pushed back to October – if we were able to host

an LCM meet, swimmers may qualify for Nationals. Andy would like to offer at least one smaller/dry run LCM meet to start the gears going again. USMS is hosting more and more meets. They are beginning to come online on the website. Molly plans to attend LC Nationals as she is aging up(!). Champaign is also thinking about hosting a meet.

8. Old Business

Phil reminds Board members to submit proposed bylaws changes. By-law proposals needed to reform our election process need to be submitted to the Election Ad Hoc Committee composed of Ed, Michael and Molly before our August meeting. Proposed bylaws changes need to be prepared and circulated 90 days in advance of our members meeting in November, which indicates they are needed by our August Board meeting.

9. Adjournment

M, S, A to adjourn the meeting.

ILMSA Board Meeting

July 11, 2022,

Minutes

07:30 PM

M, S, A = Motion, Second, Approved

1. Call to Order

The Chair called the meeting to order at 7:35pm

2. Roll Call

Attendees: Phil Dodson, Molly Hoover (entered late after USMS coaches meeting), Michael Weiss, Mike Hillegonds, Mike Abegg, Tom Holmberg, Andy Seibt, Ed Stranc

3. Approval of June's Meeting Minutes

M, S, A to approve the June 2022 ILMSA Board Meeting Minutes as presented.

4. New Business

1. Mike Hillegonds reviewed his written proposal for a History and a Hall of Fame ad hoc committees (see attachments). Main take away: Three categories – Swimmers, Officials,

Volunteers, 1st class to be from period pre 2000, 1st presentation 2023 State Meet. Board approved moving forward. Phil appointed Mike H as Chair and three other swimmers, Mary Pohlmann, Jurgen Schmidt and Cindy Jones to both committees. Mike would like at least one other BOD member to volunteer

2. Molly Hoover reviewed her development of volunteer, Dante Cerone, to restart and publish an ILMSA newsletter which requires a \$9 monthly software service release of ILMSA email list to Dante.
3. ILMSA web site redesign proposal from Susan Scanlan was reviewed.
4. ILMSA web master proposal from Susan Scanlan was reviewed. Phil will review with Susan to confirm services include web site trouble shooting issues.

M, S, A to approve Susan Scanlan proposal to provide webmaster services.

5. USMS National Coaches Clinic – Molly reviewed basics including dates in Las Vegas October 7th, and Phil confirmed that 2023 Budget for same is \$2,400. Molly and ILMSA will continue to promote and seek volunteers to attend. Andy suggested our Reps ask ILMSA coaches their questions and concerns in advance then after clinic create a panel of coaches and present findings from clinics.
6. Phil appointed Andy and Ed to a 2023 State Meet selection ad hoc committee and charged them with presenting in the September Board meeting - facility and dates proposal(s) for 2023 State Meet. Molly indicated 67% of respondents to the 2022 State Met survey preferred a 3 day meet over a 4 day meet.
5. Old business – all on hold except Molly will present State Meet survey results in advance of our August meeting.
6. The Chair adjourned the meeting at 8:25pm.

M, S, A to approve expenditure of \$9 monthly software service and release of ILMSA email list to Dante.

M, S, A to approve Susan Scanlan proposal for \$1,170 with authority for Phil and Tom to discuss with Susan raising fee to a maximum of \$2,340 to balance fairness of appropriate fee and volunteer discount.

Hall of Fame Proposal

I would like the Board to approve moving forward with the Hall of Fame with the first class being announced at the 2023 state meet. There were no comments on the write up I shared previously. I am share after the first go round that document will be updated. For this meeting I would appreciate discussion and approval for first class induced into the HOF:

The first class will be composed of members that swam for an Illinois Masters team or club prior to the year 2000. The class will have no limit being the inaugural class and will include swimmers, officials and volunteers. Limits to future classes should be considered by the committee.

Swimmers will be selected based on accomplishments in the pool and open water including number of records (individual and relay), total number of All American and Top Ten awards during their career.

Officials and volunteers will be selected based on accomplishments and feedback from the committee

The first year committee will be made up from swimmers who competed during this time frame. I would like to propose that the committee members shall include Mary Pohlmann, Jurgen Schmidt, Cindy Jones. I have spoken or traded emails with all three and they have told me that they are happy to assist as needed. An invitation maybe extended to Irene Davis if I receive a message back from her. These members will recommend the members of the first class. The committee chair for the first year will be Mike Hillemonds. One other spot is open for this first year committee.

In subsequent years the committee will actively recruit new committee members to serve for a two year term. Other than the first year the committee will provide the board with a list of nominees for approval. The board's approval will ensure that the member is or left in good standing and that no known issues exist with the nominated individual.

The first year award will be a plaque. For those members that are no longer with us a notification will sent to any known family members instead of a plaque. Those members that live nearby or who are willing to travel will be honored at the state meet. If the budget permits I would be willing to travel to present the plaque.

The award winners and their stories will be kept on a separate page (or link) on the redesigned web site.

Creation of a history page on the ILMSA website

Proposal: During my work developing the introduction of a hall of fame it has become apparent that ILMSA also should capture some of the history of the organization. I understand that documents and information are saved at USMS but I think we should have some of this information available on our website. Working with former members of Illinois and Central Masters on the hall of fame initiative I have started to uncover some of the early history of the organization.

I would like approval to continue piecing this history together with former members of Illinois Masters. This group includes the initial hall of fame committee, Mary Pohlmann, Jurgen Schmidt and Cindy Jones. I am also working with USMS History and Archives Committee trying to figure out what documents they have already have in storage. The goal of this work is to provide a history of the organization that will be made available to all members via the ILMSA website. Additional milestones can be added in later years as needed.

I would like to work with the new website team to understand the limitations that might be incurred as additional information is uncovered.

Also Phil, If the proposal is approved does this work need to be considered as an ad hoc committee under the Committees section in the By Laws. Specifically, Article VII (k) describes a History, Records and Awards Committee. Once the initial work is completed I think it makes sense that my current position is assigned responsibility for keeping this information updated on a going forward basis.

ILMSA August 2021 Board Meeting

Zoom Meeting

Time: Aug 2, 2021 07:30 PM Central Time (US and Canada)

<https://us02web.zoom.us/j/84448138085?pwd=MVRrUXhBdFFOOGxOdUd5bXdmSEpEUT09> Meeting ID: 844 4813 8085

MINUTES

1. Call to Order

The Chair called the meeting to order at 7:31 PM

2. Roll Call

Phil Dodson, Daniel Reisner, Michael Weiss, Mike Hillegonds, Barbara Delanois, Molly Hoover, Marissa Filippo, Andy Seibt, AJ Block, Ed Stranc, Thomas Homberg

3. Approval of Revised Agenda

M, S, A to approve the agenda.

4. Approval of July Meeting Minutes

M, S, A to approve the July meeting minutes.

5. Appointment of Temporary Secretary by Board – Marissa Filippo (temporary basis, 60 days)

M, S, A to appoint Marissa Filippo as the Secretary of the Board.

6. Chair announcements

1. New Board members – Thomas Homberg and Dan Reisner
2. D&O Insurance – We are covered by USMS D&O umbrella policy up to \$3M.

Phil will send this out this information to board members

3. Web site ad hoc Committee – Phil is still seeking members for this committee to deliver on a new website.
4. Board social coordinator – Phil would like someone to step forward to organize a

board meeting/retreat. Andy and AJ volunteered.

5. 1st Club grant – we approved our first club grant (applied for in June).
6. Officials (Ed) – Ed has been working to get some Illinois officials certified as

referees. There have been 3 so far, and Ed is working on 2 or 3 more officials to be certified.

7. Fitness (AJ) I swam a Marathon – AJ has a total of 17 people who have opted into the challenge. 9 men, 8 women; 60-79 year olds are the largest group participating.

7. USMS delegates – review and approve candidates

We have 4 candidates for 5 spots for the USMS.

M, S, A to approve Andy Seibt, Molly Hoover, Mike Hillegonds, Marissa Filippo as delegates to the USMS convention this year from Illinois.

1

8. Investment Ad Hoc Committee

a. Recommended Investment Policy Statement

Discussion occurred related to the history and approach to the proposed new policy. The Investment Committee feels that this will be a positive, long-term policy that can of course, be changed, but is designed to give the organization a moderate rate of return without much work required by board members/officers.

M, S, A to adopt the Investment Policy Statement presented and recommended by the Investment ad hoc Committee 8/2/21.

b. If approved, motion to permit Schwab trading

M, S, A to resume trading authority in the ILMSA portfolio as needed to implement the 8/2/21 Investment Policy.

c. If approved, motion for authorized users

M, S, A to authorize the Treasurer and any two Executive Committee members be authorized to access the ILMSA investment trading platform.

Move to authorize the Treasurer and any two Executive Committee members be authorized as check signors on all ILMSA checking accounts.

9. Elections Committee

a. Review By-laws proposals

Discussion occurred article by article. Definitions were clarified and historical context was given by Barb Delanois, who originally drafted the bylaws.

b. Review Election Policy proposals

The following recommendations proposed by the elections ad hoc committee are made by the ILMsa Board of Directors to the Members of the ILMsa:

M, S, A to adopt the by-law proposals for Article II;

Section 2.04 Club Members. Club Members are those groups **originally** comprised of no less than four (4) Individual Members, who join together to form a Club as defined in the USMS ByLaws. A Club Member must be duly registered with ILMsa pursuant to the Club Member registration requirements from time to time established by ILMsa policies, before any Individual Members, or Team Members as provided in Section 2.05, of the Club are allowed to register. Individual Members and/or Teams shall compete as a swimmer for only one Club at the same time. Individual Members and/or Teams desiring to transfer from one Club to another Club, within ILMsa or outside ILMsa, shall comply with USMS standards and requirements established for Club/LMSC transfers.

Section 2.05 Team Members. Team Members are those groups **originally** comprised of no less than four (4) Individual Members who join together and register with, the Club with which the

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Team desires to affiliate. A Team must be duly registered with a Club pursuant to registration requirements established from time-to-time by the Club's policies and procedures before any Individual Member shall be acknowledged by ILMsa as registered with the Team. Individual Members shall compete as a swimmer on only one Team at the same time. Individual Members desiring to transfer from one Team to another Team shall comply with USMS standards and requirements established for Club/LMSC transfers.

Section 2.06 Votes and Voting Rights.

(e) Record Date: The Record Date for the determination of the number of Individual Members registered with any Club Member or Team shall be fixed for the annual meeting of the members as the date which is **7 days prior to the meeting date the Sunday before the first day of competition for the "State Meet"** as provided in Section 3.01. For all other meetings of the members, the Record Date shall be fixed as of the date, which is 30 days prior to the date of the meeting.

Section 3.01 Annual and Mid-Year Meetings.

1. (a) The Annual Meeting of the members **may shall** be held at the ILMsa "State Meet" **but**

shall be held no later than the 2nd Monday in May, at an the address and at a time to be determined by the Board and published no later than 30 days in advance of the meeting. of the State Meet, on the day and at the hour specified in the notice, which shall be published in the ILMsa publication at some time between the dates of February 1st and April 1st. The annual meeting may be held as a combination in-person and virtual meeting, or as a virtual-only meeting. Meetings conducted during the "State Meet" should be held between sessions in a space where all attendees are able to participate. Notification of such meeting will be provided to members per section 4.06.

2. (b) Mid-year Meeting shall be held in **September or October** between **October 1st and November 30th** of each year at an address and at a time to be determined by the Board and published 30 days in advance of the meeting. **The mid-year meeting may be held as a combination in-person and virtual meeting, or as a virtual-only meeting. Notification of such meetings will be provided to members per Section 4.06.**

3

M, S, A to adopt the by-law proposals for Article III to section 3.01 a and b

(date range should be given October 1 – November 30);

Discussion occurred related to the use of proxies and voting at member meetings, and meetings where elections are being held. Additional discussion occurred related to obtaining a quorum at member meetings in order to do business. There is some confusion related to authorized voting members and how they are referred to in the by-laws.

M, S, A to put 5.02.1 a-g in a policy statement to be finalized later.

Section 5.02.1 Election Procedures. The Election Committee will be responsible for all aspects of the election. The Election Committee is responsible for selecting an appropriate electronic platform for conduction the election in accordance with the **Election Policies and Procedures**.

M, S, A to adopt the change to Article III, Section 3.04.1

Section 3.04.1 Voting. Election voting shall be done electronically through a platform selected by the Election Committee and according to the timeline per Section 5.02.1.

10. Adjournment

M, S, A to adopt the change to Section 3.05 Proxies to include a sentence at the end stating, "Proxies shall not be used for election of Board Officers"

M, S, A to adopt the change to Section 3.06 Agenda Proxies to include a sentence at the end stating, "Agenda Proxies shall not be used for election of Board Officers"

M, S, A to continue discussion of the proposed by-laws changes by email.

M, S, A to adjourn the meeting.

4

ILMSA September 2021 Board Meeting

ILMSA Zoom Meeting

Time: **Sep 9, 2021 07:30 PM** Central Time (US and Canada)

<https://us02web.zoom.us/j/84070051699>

Meeting ID: 840 7005 1699

MINUTES

M, S, A = Motion, Second, Approved

1. Call to Order

The Chair called the meeting to order at 7:32 PM

2. Roll Call

Phil Dodson, Mike Hillegonds, Barbara Delanois, Molly Hoover, Marissa Filippo, Andy Seibt, AJ Block, Ed Stranc, Michael Abegg, Tom Holmberg

3. Approval of August Meeting Minutes

M, S, A to approve the August meeting minutes.

4. Chair announcements

- a. By-law proposals recommended by Board delivered to Secretary 9/3/21
- b. Investment portfolio all stocks liquidated and reinvested per Investment Policy
- c. ILMSA Club/Team Grants
Phil will push out another communication to the membership – may want to extend the deadline.
- d. Elections Committee - Continuing assignment to propose Election policies and procedures
- e. Need Committee to review by-law Board structure - volunteers
- f. Schedule Members mid-year meeting – check out Monday 12/6/21 at 7:45

5. Adult Learn to Swim proposal – Ed and Marissa

Discussion occurred related to several aspects of the proposal:

- We should check the date for submitting grants – could be early in the year, we want to make sure we get request in on time
- \$1500 and \$4000 awards
- USA Swimming Foundation is taking over the grants for this year (formerly the Swimming Saves Lives Foundation administered these grants)
- Instructors must be ALTS-Certified in order for it to be an ALTS event
- We may need to consider shifting the timeline to certify instructors in 2022 for programming in 2023
- Naperville runs a program for adults (not an ALTS certified)
- Mike Hillegonds. teaches adults how to swim at the YMCA
- Locations/facilities – this might be a challenge
- Later in the summer for and ALTS event (for outdoor pools, especially at country clubs)
- USMS coaches convention pushed back – there is money budgeted for coaches training that could be used to send member (not necessarily coaches) for the 4 remaining ALTS trainings this year:
 - Oct. 3 - Davis, California

- Oct. 17 - Louisville, Kentucky
- Nov. 20 - Minneapolis, Minnesota
- Nov. 21 - Boston, Massachusetts (tentative)
- Andy Seibt is interested in getting ALTS certified and would love to get this type of programming going.

M, S, A to approve the reimbursement of fees, lodging, and travel for any individual (who is approved by the coaches committee) to obtain an ALTS certification in 2021.

M, S, A the formation of an ad hoc ALTS committee to further investigate and plan support and logistics for ALTS programming in Illinois in 2022 and 2023. The ad hoc committee will report to the board for the next 2-3 board meetings with additional information including detailed timeline, budget, etc.

6. Other New Business

Andy Seibt has had some communication with clubs about hosting meets.

- Evanston (Dec & Jan)
- Naperville
- Swedish Fish (March)

Meets that are going forward:

Memorial meet in February

Nationals at the beginning of October (Molly Hoover has a couple of open rooms)

Thinking about April 8-10, 2022 for ILMSA State Meet
(Easter is the 17th)

Retreat/Social for the Board – we need a date for this

Last week of November or January

USMS coaching clinics coming to Illinois in November and December

7. Old Business
None

8. Adjournment

M, S, A to adjourn the meeting.

ILMSA October Board Meeting

ILMSA Zoom Meeting

Time: Oct 4, 2021 07:30 PM Central Time (US and Canada)

<https://us02web.zoom.us/j/88002716860?pwd=Sm1QSmpXN3poMHQ2ZkIFUk02UW0vZz09>

Meeting ID: 880 0271 6860

Passcode: ILMSA

MINUTES

M, S, A = Motion, Second, Approved

1. Call to Order

The Chair, Phil Dodson, called the meeting to order at 7:34pm

2. Roll Call

Phil Dodson, Marissa Filippo, Molly Hoover, Andy Seibt, Andrea Block, Tom Holmberg, Mike Hillegonds, Michael Abegg, Ed Stranc, Daniel Reisner, Barb Delanois, Michael Weiss

3. Approval of September's two Meeting Minutes

Tom Holmberg should be added to the September 9 meeting as an attendee.

M, S, A to approve the minutes as amended from the September 9, 2021 Board meeting and the special Board meeting on September 20, 2021.

1. Chair announcements

a. Review USMS Convention

b. Restate, reemphasize ILMSA priorities, outline and assign activities to accomplish

- In person social events – Event Planner volunteer

- Andy Seibt suggests an informal event at FMC pool: a workout in honor of George Wendt and then have pizza afterwards. Hopefully this will be a good opportunity to include smaller clubs. AJ Block and Andy Seibt will get together and present something to the board including dates.
- We'd like to host a new member event, also. A meet and greet in November or January? Location: Rosemont
- Reminder: FMC clinics coming up October 23 and 24 – discussion occurred related to hosting a social event after the clinics. Andy will think of something and if anyone has additional ideas, please let him know.
- AJ Block suggested a Relay event. She does this in high school and it is fun and popular.

We need a volunteer in the next week or so to do some coordination for the social activities, please.

- c. Reimburse Chair expenses
The Chair has spending authority of up to \$200 without approval. Phil Dodson requests reimbursement of \$200 for the overage for the purchase of trees in George Wendt's honor. In addition, he requests up to \$200 to cover a contribution for the social event that followed George Wendt's memorial service.

M, S, A to approve reimbursement of the Chair for the recent overages.

- d. Schedule Members mid year meeting
The Chair suggested that the mid year members' meeting be held on Monday 12/6/21 at 7:45pm, immediately following the regularly scheduled December board meeting. The agenda would include the recent bylaws proposals that the board has worked on. Officers will be asked to submit a report in writing that Phil will summarize for the members.
 - e. Web site updated information
We are current on meeting minutes and board members. AJ Block would like to add the names of the swimmers who participated in "I swam a Marathon" to the website. Michael Abegg will also send the most recent versions of LCM and SCY records to Phil to add.
 - f. Try googlemeet versus zoom
Phil would like to try google meet rather than zoom. Phil will send out a test link for google meet next week to try it out.
5. Adult Learn to Swim proposal update – Ed and Marissa
- a. Vote on budget for 2022 Jan/Feb ALTS certification clinics (For advance consideration: Budget for 13 members at \$150 each with balance of \$100 to be reimbursed after their 1st ALTS clinic)
- Based on information received from USMS, grant applications for ALTS will be considered starting in the second half of October.
Board members asked what other LMSCs are doing in this area and what success they have achieved.
Facilities and finding pool time will be a challenge.
Learners should have skin in the game.

Presuming we have a certification course held in the Chicago area in early 2022,
M, S, A to reserve room in the budget for 13 members at \$150 each with balance of \$100 to be reimbursed after their first ALTS clinic plus mileage expense reimbursement (up to 50 miles). *Note: Andy Seibt and Mike Hillegonds abstained from voting.*

6. FMC clinics - Andy and Molly
- a. How to promote, current and more
 - b. Budget for coaches subsidies (For advance consideration: \$50 subsidy for \$50 How to Put on Clinic After their 1st clinic, \$100 subsidy for \$125 Cert 1 and same

for Cert 2 Clinic). We have 3 coaches that are interested. There is an October 20th Level 1 zoom call. If coaches get into that zoom webinar, they will be good to do the Level 2 course that next weekend.

If we need to, we could add it to the USMS calendar of events and draw people from Michigan, Ohio, etc. (and we would not need to subsidize).

M, S, A to fund scholarships for attendees of the USMS Coach Clinics up to \$1600 (\$100 for each certification).

- c. Social events for FMC clinic, budget and volunteer planner

7. Other New Business
8. Old Business
 - a. Elections Comte to propose Policies and Procedures (almost done)
 - b. Looking for members to join ALTS Ad Hoc Cmte – Ed, Marissa & ?
 - c. Looking for members to review ILMSA Board structure

9. Adjournment

M, S, A to adjourn the meeting.

ILMSA November 2021 Board Meeting

M, S, A = Motion, Second, Approved

1. Call to Order

The Chair called the meeting to order at 7:32pm

2. Roll Call

Attendees: Phil Dodson, Marissa Filippo, Michael Weiss, Mike Hillegonds, Tom Holmberg, Ed Stranc, Molly Hoover, Andy Seibt, Barbara Delanois, AJ Block, Michael Abegg,

3. Approval of October 2021 Meeting Minutes

M, S, A to approve the October 2021 ILMSA Board Meeting Minutes as presented.

4. Chair announcements

- a. Recap ILMSA web site issue

The ILMSA website was down for 10 days, but we were able to obtain ownership of the account again and we posted some top 10 times.

5. Adult Learn to Swim guide for developing ILMSA ALTS a. Vote on guide for developing ILMSA ALTS

M, S, A to adopt the ALTS proposal as board guidelines for proceeding with an ALTS program in Illinois. (Mike moved, Ed 2nd)

6. Old Business
 1. Elections Comte to propose Policies and Procedures (when to present)
 2. Looking for members to join ALTS Ad Hoc Comte – Ed & Marissa
 3. Looking for members to review ILMSA Board structure
7. New Business
 1. Budget process and timing – Dan Reisner
 2. Recent coach clinics – Molly Hoover

Molly said the coach clinics went well and there were 10 coaches who took advantage of the training. Discussion occurred related to which USMS coach level curriculum covers the administration and business side of running a club. The American Swimming Coaches Association (ASCA) has an excellent business training program.

c. Update on sanctions – Andy Seibt

Although we don't have any officially sanctioned meets, here is the list of clubs that Andy is in conversation with for 2021/2022:

Time: Nov 1, 2021 07:30 PM Central Time (US and Canada) Join Zoom Meeting

MINUTES

- December 5, 2021: Evanston
- January 9, 2022: Des Plaines (formerly Latoff)
- January 15, 2022: Joliet
- January 23, 2022: Champaign
- January 30, 2022: Evanston (2nd meet)
- Haven't hear about February 13, 2022: St. Charles (historically the Superbowl meet)
- February 19-20, 2022: Possible meet at FMC (Andy is spearheading this)
- March 6, 2022: Bloomington (Illinois Wesleyan)
- Same or different weekend in March – Swedish Fish (they are looking for a venue)

Additionally, the South of I-80 group is talking about a summer or a fall meet.

d. State Meet Committee – Andy Seibt

Andy and Phil are working on invites for this committee. AJ volunteered and Ed will receive an invitation.

e. New Policy on Recognition and Awards – Michael Hillegond
M, S, A to adopt the policy on recognition and awards as presented (see below). The first notice for awards goes out in November.

f. Name: John Sloan award – Phil

Phil was contacted by a swimmer who questioned the name of this award. Phil suggests a policy related to naming awards that the membership votes upon. If someone wants to work on this, please send Phil or Michael an email.

g. What is the ILMSA Brand?

Discussion occurred based upon the ILMSA Brand document that Phil prepared to stimulate board discussion. Clarification of the function of ILMSA, comparing to other states, history of ILMSA and CMSA, there are also “zones” that the states belong to under the national banner.

8. Adjournment

M, S, A to adjourn the meeting at 8:24pm.

Revised Policy Adopted – November 1, 2021

Voting procedures for ILMSA annual awards

Overview:

Annually the ILMSA board accepts nominations from membership for three awards to be presented during the ILMSA state meet. These awards are: Coach of the Year, John Sloan Award (volunteer of the year) and the Bill Mulliken Award (lifetime achievement award). The following procedures will be used to solicit nominations and determine the winner of each award.

The Chair of Awards and Recognition (CAR) will send out notification e-mails to all ILMSA members requesting nomination letters for the three awards starting in November. Any individual member, as defined in Section 2.03 “By-Laws Of Illinois Masters Swimming Association”, has the opportunity to nominate an ILMSA member in good standing for one of these awards. A member is only eligible to be awarded one award per year with nominations for the Coach of Year and the John Sloan Award accompanied by a list of accomplishments for the current year. The Bill Mulliken Award should include current and past accomplishments.

Nomination Process:

In order to provide membership with time to complete a recommendation letter the CAR will send an e-mail out in November opening the nomination period. Members will be directed to access the ILMSA website where additional information regarding each award can be found. Additional e-mails will be sent in December and January as reminders to submit nominations.

Post Nomination Period:

--The CAR will review each nomination to determine if the nomination satisfies the qualification standards for the specific award. If there are minor deficiencies, as determined by the CAR, the nominator maybe contacted and asked to include any missing information. Examples include but are not limited to, team name, spelling of nominees name etc.

-- If the CAR believes that a candidate' s nomination meets the criteria for a different award the CAR will contact the ILMSA President with their recommendation. If the ILMSA President concurs, the CAR will contact the nominator.

--The CAR will contact the nominator to discuss the nomination. Contact should be made via telephone call.

-- It will be the sole decision of the nominator as to whether they want the nominee to be considered for a different award or to leave the nomination in the original category. If the nominator agrees to resubmit an updated nomination it must be received before the deadline to be considered.

--To be clear, the CAR's recommendation to consider a different category does not in any way infer that said nominee will receive the award.

--The CAR will provide the Board, via email, a list of nominees received for each award prior to the February meeting. A second e-mail will be sent to each board member containing all individual nomination letters of each candidate.

--At the February meeting, the CAR will provide Board Members with the date at which their vote should be submitted.

--All board members will submit one vote for each award category. Each board member will be asked to submit their vote to the CAR by a specific date. Any votes received after the requested deadline will not be counted.

--In case of a tie the candidates will be submitted to the Executive Board who will determine the winner .

A ward

--The CAR will provide a recommendation to the board of an award and vendor to be used during the February Board of Directors meeting. The CAR will request board approval to proceed. Upon Board approval, the award will be ordered and delivered to the CAR who will be responsible for bringing the awards to the state meet where the winners will be announced. If a state meet is not held the CAR will make arrangements to present the awards to the winner.

Schedule Alteration

--Due to foreseen circumstances, the Board at its discretion may alter or amend this awards schedule.

ILMSA December 2021 Board Meeting

Time: Dec 6, 2021 07:30 PM Central Time (US and Canada) Join Zoom Meeting

M, S, A = Motion, Second, Approved

1. Call to Order

The Chair called the meeting to order at 7:31pm

2. Roll Call

Attendees: Phil Dodson, Marissa Filippo, Michael Weiss, Mike Hillegonds, Molly Hoover, Andy Seibt, Barbara Delanois, AJ Block, Michael Abegg,

3. Approval of November 2021 Meeting Minutes

M, S, A to approve the November 2021 ILMSA Board Meeting Minutes as presented.

4. Discussion of ILMSA Mission – the ILMSA Brand

MINUTES

Proposed mission statement: the Mission of ILMSA is to promote Masters Swimming and Competition by supporting its Clubs, Events and Community.

CEC - Clubs, Events, Communities. Very simple to remember, CEC. This is what we do. This is the message we need to brand. The programs and activities, upon which we focus, promote, develop and fund fall into these three categories.

M, S, A to accept the following mission statement for ILMSA:

The Mission of ILMSA is to promote Masters Swimming and Competition by supporting its Clubs, Events and Communities.

5. New Business

6. Adjournment

M, S, A to adjourn the meeting at 7:43pm.

Fall Members Meeting December 06, 2021 7:45 pm

Minutes

1. Call to order
Phil Dodson, ILMSA Chair, called the meeting to order at 7:45pm
2. Roll call of Members & Proxies
Board Members in Attendance:
Mike Abegg, AJ Block, Barb Delanois, Marissa Filippo, Michael Hillemonds, Molly Hoover, Daniel Reisner, Andy Seibt, Michael Weiss, Phil Dodson

Other Members in Attendance:
Marcia Cleveland (North Shore Masters), Sara Hacker (Naperville Waves)

3. Approval of agenda
By consensus through discussion, the agenda was approved.
4. Approval of May 17, 2021 Members Meeting Minutes

M, S, A to approve the minutes of the May Members Meeting minutes.

5. Officer & Committee Reports
Submitted in writing for inclusion in meeting minutes

See attached Report from the Awards & Recognition Chair

6. Additional presentations
7. Andy Seibt gives a brief recap of the meet sanctions in progress.
 - Long distance and virtual events are ongoing
 - Evanston's meet occurred on Sunday, December 4th and they will host another in

January
 - The I Swam a Marathon event was very successful. NSM got 30+ swimmers to

participate.
 - o MarciaClevelandofferstosharehermethodformakinglongerdistances

manageable for swim groups
 - USMS sanction website is down, and they are working on the site right now
 - Andy is working with the FMC facility to put a package together to submit a proposal

for the State meet March 27-29, 2022

8. New Business

a. Amendments to By-Laws as proposed by ILMSA Board of Directors

M, S, A to approve the proposed changes to the ILMSA by-laws recommended by the ILMSA Board of Directors.

b. Any discussion or questions from directors or members: None

9. Other None

10. Adjournment

M, S, A to adjourn the meeting.

ATTACHMENTS:

Awards and Recognition Chair Report 2021—Mike Hillegonds

The 2021 Coach of the Year was awarded to Andy Seibt coach of the Fossil Fish. Andy coaches at the FMC Natatorium in Westmont and at one point ran practices for over 150 swimmers. Organizing practice times for all those swimmers were not enough for Andy, when meets started occurring in other parts of the country Andy was signing up and taking swimmers to various locations so that they could compete. Quite a list of achievements and we congratulate Andy on his election as coach of the year.

The 2020 Volunteer of the Year Award was shared by Doug Skor and Jeff Peterson from the Buehler YMCA Masters Team in Palatine Illinois. Both were instrumental in keeping the team active and updated during the pandemic. Doug organized team activities while the pool was closed to keep members in shape and motivated. Jeff negotiated a plan with the Y leadership in Chicago providing for an acceptable path forward to accommodate team practices once the Y reopened. Congratulations Doug and Jeff for continued dedication to their team.

Additionally in 2020 the ILMSA Board would like to congratulate Marcia Cleveland coach of the North Shore Masters team who was elected into the IMSHOF Swimming Hall of Fame.

Nominations are now open for the 2021 ILMSA Awards. Please check the web site of details on how to make a nomination this year or contact me at awards@ilmsa.com.

Finally the board is looking at additional awards and recognitions for our members. If you have ideas for awards or recognitions please email us. We would appreciate your input.

