

## ILMSA February 2022 Board Meeting

Time: Feb 7, 2022 07:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82363235902?pwd=N1AxM3M4S3ZPVVF3TG1zWHpZTHNhUT09>

Meeting ID: 823 6323 5902

Passcode: ILMSA

### MINUTES

*M, S, A = Motion, Second, Approved*

#### 1. Call to Order

The Chair called the meeting to order at 7:31pm

#### 2. Roll Call

**Attendees:** Phil Dodson, Molly Hoover, Michael Weiss, Ed Stranc, Barbara Delanois, Tom Holmberg, Mike Hillegonds, Marissa Filippo, Andy Seibt, Mike Abegg, AJ Block

**Absent:** Daniel Reisner (excused)

#### 3. Approval of January's Meeting Minutes

**M, S, A to approve the January 2022 ILMSA Board Meeting Minutes as presented.**

#### 4. New Business

##### a. Approve reps and funds for March USMS Volunteer Summit

**M, S, A to approve Andy Seibt, Janet Woodridge, and Shannon Boyle as reps for ILMSA for the USMS Volunteer Summit.** With the USMS contribution, ILMSA will pay expenses totaling and estimated \$900. The reps will attend the March 6 board meeting to share out about their experience.

##### b. Review and approve Election Policy and Procedures

**M, S, A to approve the proposed Election Policy and Procedures (see attachment).**

##### c. Review Hall of Fame Proposal

Mike Hillegonds gives an overview of this proposal. If approved, the Hall of Fame would be launched in 2023. Discussion occurred related to the proposal. The board plans to vote on this proposal at the March meeting.

##### d. Review 2022 Budget

Michael Weiss gave an overview of the proposed budget. He suggests assigning board member names or titles to specific line items in order to embed accountability in this document and optimize the use of the budget as a tool for planning and implementation. Ed Stranc wants to make sure that the expenses related to incentives and support for officials should be included. AJ suggests decreasing the amount for Swimmers clinic/fitness events. Phil reminds the board that he suggested a clinic and social event as part of programming in 2022 and makes a distinction between this line item and other clinics or socials we might consider hosting. The

board plans to vote on the proposed budget at the March meeting. Any suggested changes should be sent to the Finance Chair and the Chair between now and then.

e. Major To Do Projects Setting Action Dates:

March 24-27 has been reserved at FMC for the ILMSA State Meet. Andy Seibt gave an update on the State meet and the discussion with FMC about details related to the facility. He has been able to verbally finalize (with the owner and facility director). Andy worked to avoid a set fee based on a guaranteed number of participants. In 2019, 2018, 2017, we averaged ~550 swimmers. Andy suggests a \$45 per swimmer entry fee, plus \$6 event fee and then charge for relays. We plan to follow the same program as USMS Nationals. Distance event on Thursday and then follow the USMS Nationals order of events for Friday, Saturday, and Sunday. Andy proposes doing the awards and social event at the venue (on the mezzanine) after the meet on Sunday. Andy has secured catering contacts and a band for Sunday. Andy doesn't anticipate having to limit the distance events or the 500 free. He has been working on the meet info document for posting on ClubAssistant. Discussion occurred related to the order of events – a couple of board members oppose using the USMS Nationals order of events. Provable times may need to be waived since there has been no meets in the past two year.

Phil will appoint the Championship Committee and convene them next week. The board may be asked to approve recommendations from the Championship Committee in a supplemental meeting. Volunteers for the Championship Committee should email Phil.

f. Election Ad Hoc Committee and Nominations Chair

Mike Abegg, Ed Stranc and Mike Hillegonds have agreed to be on the Election Ad Hoc Committee. Phil will select a Nominations Chair from this group. Phil Dodson recommends holding the annual meeting during the social at the State Meet rather than during a break in the meet. The nominations committee should also plan to bring forth nominations at that time and then the election would begin after the meeting.

5. Old business

a. Awards update by Mike Hillegond

Mike will send out nominations for Coach of the Year and Lifetime Achievement. The Board should review and be prepared to vote on awardees at the March meeting.

b. Existing pool sanctions and meets and State Meet in the works by Andy Seibt

c. ALTS Certification combined with Level 3 – volunteer to research CPR class for ILMSA group

Andy asked for additional details from USMS related to how they would suggest a Level 3 USMS coach certification co-offering with an ALTS certification course—we need to consider facility issues. Andy is thinking later in the spring for this. Molly suggests looking at the Joliet pool as a venue for this.

d. Other

6. Adjournment

**M, S, A to adjourn the meeting.**

ATTACHMENT:

ILMSA Election Policies and Procedures

- a. The Election Committee shall set dates for floor nominations and elections.
- b. The Election Committee shall accept nominations during a 30 day period ending 14 days prior to elections.
- c. The Election Committee will create a ballot with a list of candidates, a brief bio written by the candidate and approved by the election committee, and the position for which they are running. This information will be emailed to voting members at least one week prior to the floor nominations but not more than two weeks prior.
- d. Candidates may be nominated from the floor of the Annual Members' meeting, or a special floor nomination meeting if held after the Members' meeting provided the candidate is proven to be an ILMSA member in good standing and the nomination is approved by the Nomination Coordinator. This Candidate will then be included on the electronic ballot. The floor nominated candidate may provide a written bio to the Election Committee, which if approved, shall accompany the electronic balloting.
- e. The Secretary shall identify by the Members' meeting all eligible voting members and provide the Elections Committee with the list of voting members including their respective email addresses and number of eligible votes.
- f. Voting will commence within 48 hours after the conclusion of the floor nominations. The Election Committee will send all voting information and links by email to voting members. This begins an additional 48 hour voting window that voting members have to complete their voting through the electronic platform.
- g. At least two (2) members of the Election Committee will meet physically or virtually to tabulate and verify the results. The Election Committee shall ensure the integrity of the vote. Results must be tabulated and submitted to the Secretary for certification no more than 3 days after the close of elections. Electronic ballots will be retained for 60 days after the election closes.
- h. The Secretary shall certify the results of the election from the Election Committee no more than 3 days after receiving the results from the committee. The Secretary will announce results either by contacting candidates and notifying them or at a meeting pre-determined by the Election Committee in which all candidates are in attendance. Results will then be posted on the ILMSA website
- i. Any candidate will have the option to appeal the results of the election but must file a notice with the Board within fourteen (14) days of receiving notice of the election results.

Approved 2/7/2022