

ILLINOIS LMSC POLICIES AND PROCEDURES (ILMSA) APPOINTING ILMSA DELEGATES TO USMS CONVENTION

The following policy and procedure shall govern the appointment of ILMSA delegates to the annual USMS Convention.

1. The number of allowed delegates to the Convention shall be governed by USMS, as to the number of delegates allowed by the number of ILMSA registered swimmers, as well as those members who are members of the USMS House of Delegates by reason of their assignment to certain USMS National Committees.
2. Members wishing to be considered delegates to the Convention shall submit a written (or e-mail) application to the ILMSA Chair prior to the Spring deadline, listing their prior contributions to USMS and to ILMSA, and present qualifications to be appointed.
3. The Board of Directors shall choose the delegates, from the list of applications sent to the ILMSA Chair within 2 weeks after the spring deadline. A vote of the majority of the Board of Directors present shall govern the selection of Convention delegates.
4. If the number of applications received does not exceed the number of allowed delegates, additional applications may be accepted from those members, at the discretion of the Executive Committee.
5. It is the goal of ILMSA to send the largest number of delegates to the Convention, in order to best represent the interests of ILMSA, for votes in the House of Delegates and as a presence at the largest number of Committee meetings.
6. Delegates are **REQUIRED** to attend ALL House of Delegates proceedings, and to participate in all HOD votes. Failure to attend assign meetings and HOD during convention may affect participation in future conventions. Delegates represent ILMSA and behavior at meetings and functions reflect on ILMSA.
7. Obsolete
8. If any appointed delegate is unable to attend the Convention because of unforeseen circumstances, such as illness, etc., said delegate may be reimbursed such expenses incurred, at the discretion of the ILMSA Chair and the ILMSA Treasurer.

9. The actual travel expenses for the delegates to and from their place of residence shall be reimbursed by the ILMSA Treasurer subject to the ILMSA Convention and Other Meeting Travel Expense Policy with approval signature from the ILMSA Chair and the ILMSA Treasurer. No Convention expenses shall be reimbursed by the Treasurer without the presentation ILMSA reimbursement form and receipts of expenses per reimbursement policy.

Approved and adopted October 3, 2022