INSTRUCTIONS TO CANDIDATES

March 21, 2025

Dear Nominee,

Congratulations on your decision to run for an elected ILMSA Officer position. In this packet, you will find all the information you need to get through the nomination process. If you have any difficulty complying with the requirements of this packet, notify the Election Chair, Mike Hillegonds, awards@ilmsa.com . Please note that this nomination should be submitted by **April 21, 2025 by 12:00PM**.

The nomination period occurs in the year when the election is held and applies to all elected ILMSA officers in odd years (Chair and Secretary) and in even years (Vice-Chair and Treasurer). In 2025 nominations are being accepted for the Chair and Secretary positions. To complete your nomination, fill out the Candidate Questionnaire/Consent-to-Run form and return them by email to the Chair of the Election Committee. You must be an ILMSA member in good standing to be nominated.

If you do not go through this nomination process, you may still be nominated through the floor nomination process. There will be floor nominations prior to the elections for all positions. Immediately after your floor nomination, you should be prepared to immediately submit the Candidate Questionnaire/Consent-to-Run form to the Chair of the Election Committee.

Thank you for considering running for an ILMSA Officer position. The nomination processes are intended to make the election process fair and consistent for all candidates and provide the members' reps with information to make an informed vote. If you have any questions, please don't hesitate to contact me.

Mike Hillegonds
Chair of the Election Committee
awards@ilmsa.com

CANDIDATE QUESTIONNAIRE/CONSENT-TO-RUN FORM

All nominees must complete the entire questionnaire. You may use as much space as you choose in answering your questions. Candidates should return this form **by email** with your other attachments to the Chair of the Election Committee Mike Hillegonds, awards@ilmsa.com , **by April 21, 2025**. Candidates nominated from the floor are encouraged to have this form available for distribution immediately after nomination.

I. Section One: Consent-to-Run

Name: <Insert name here>

Consent-to-Run: I <insert name here>, am running for (**check one**):

Officer Positions

_____ Chair

_____ Secretary

Not applicable in 2025:

__N/A__ Vice-Chair

__N/A__ Treasurer

II. Section Two: Candidate Qualifications

I am a member in good standing of ILMSA in this election year: _____***Yes*** _____ ***No***

I am planning to attend all ILMSA Board Meeting for this election year: _____***Yes*** _____ ***No***

I am planning to attend all Member Meetings during my tenure in office: _____***Yes*** _____ ***No***

III. Section Three: Questions

Why are you interested in this position and why do you believe you would be a good candidate?

<Insert answer here>

What do you consider to be the major issues facing ILMSA now and in the future? As a person holding an elected position within ILMSA, how would you address these issues?

<Insert answer here>

Please list ILMSA committees and sub committees on which you have served. Indicate whether you were Chair for the respective committees and the dates you served:

<insert answer here>

Please list any other experience that relates to your qualifications for the position.

<Insert answer here>

Please list any other information you would like included.

<Insert answer here>

Attestation: I hereby attest to the best of my knowledge all information submitted is true. I realize that failure to answer truthfully may disqualify me as a candidate.

_____ Date: _____